



February 22nd, 2016

**Camden County Senate Bill 40 Board
(dba) Camden County Developmental
Disability Resources**

Open Session Board Meeting

Agenda

Camden County Senate Bill 40 Board
D/b/a Camden County Developmental Disability Resources
100 Third Street
Camdenton, MO 65020

Modified Tentative Agenda for Open Session Board Meeting on February 22nd, 2016, 4:00 PM

This Board Meeting will be held at:

The Patsy Riley Center

100 Third Street

Camdenton, MO 65020

Call to Order/Roll Call

Approval of Agenda

Approval of Open Session Board Meeting Minutes for January 25th, 2016

Acknowledgement of Distributed Materials to Board Members

- CLC Monthly Reports
- LAI Monthly Reports
- CCDDR Employment & Transportation Surveys
- Support Coordination Report
- CARF Report
- Agency Economic Report
- January 2016 Credit Card Statement
- Resolution 2016-2, 2016-3, 2016-4, 2016-9, 2016-10, 2016-11, 2016-12, 2016-13, 2016-14, 2016-15, and 2016-16

Public Comment

Pursuant to **ARTICLE IV, "Meetings"**, Section 5. Public Comment:

"The Board values input from the public. There shall be opportunity for comment by the public during the portion of the Board agenda designated for "Public Comment". Public comment shall be limited to no more than 3 minutes per person to allow all who wish to participate to speak. It is the policy of the Board that the Board shall not respond to public comment at the Board meeting."

"Only comments related to agency-related matters will be received, however such comments need not be related to specific items of the Board's agenda for the meeting. The Board shall not receive comments related to specific client matters and/or personnel grievances, which are addressed separately per Board policies and procedures."

Monthly Reports

- Lake of the Ozarks Developmental Center (LODC)
- Children's Learning Center (CLC)
- Lake Area Industries (LAI)

Speakers/Guests

- NONE

Old Business for Discussion

- NONE

New Business for Discussion

- CCDDR Employment & Transportation Surveys

January Support Coordination Report

January CARF Report

January Agency Economic Report

January 2016 Credit Card Statement

Discussion and Conclusion of Resolutions:

1. Resolution 2016-2: Calendar Year 2016 Human Resource Committee Nominations & Appointments
2. Resolution 2016-3: Calendar Year 2016 Budget Appropriations Committee Nominations & Appointments
3. Resolution 2016-4: Calendar Year 2016 Agency Governance Committee Nominations & Appointments
4. Resolution 2016-9: Amended Community Resource Specialist Job Description
5. Resolution 2016-10: New Job Creation and Description - Intake Coordinator
6. Resolution 2016-11: New Job Creation and Description - Quality Assurance Coordinator
7. Resolution 2016-12: Amendment to LAI Capital Funding Contract January 1st to December 31st, 2016
8. Resolution 2016-13: Contract for Banking Services
9. Resolution 2016-14: Contract for Auditing Services
10. Resolution 2016-15: Contract for Legal Services
11. Resolution 2016-16: Community Resources Committee Creation

Closed Session Pursuant to RSMo 610.021, Subsections (1), (3), (13), (17)

Adjournment

The news media may obtain copies of this notice by contacting:

Ed Thomas, CCDDR Executive Director

5816 Osage Beach Parkway, Suite 108, Osage Beach, MO 65065

Office: 573-693-1511 Fax: 573-693-1515 Email: director@ccddr.org

January 25th, 2016
Open Session Minutes

CAMDEN COUNTY DEVELOPMENTAL DISABILITY RESOURCES
Open Session Minutes of January 25, 2016

Members Present Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

Members Absent None

Others Present Ed Thomas, Executive Director

Guests Marilyn Martin (LODC),
Susan Daniels, Lisa Berkstresser (CLC)
Lisa Jackson Debbie Jackson
Tiffany Maasen, Lilly Smith, Marvin Johnson, Bruce Mitchell (LAI),
Max Fisher Jr.
Myrna Blaine, Edmond Thomas, Jennifer Clemons,
Linda Simms, Jeanna Cupp, Marcie Vansyoc, (CCDDR)

Approval of Agenda

Motion by Ann Bledsoe, second Jim Powell, to approve the agenda as presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

Motion by Suzanne Perkins, second Jim Powell, to adjourn to closed session pursuant to section 610.021 RSMO, subsection (1). A voice vote was taken.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

The Board returned from Closed Session.

CCDDR new hires Marcie Vansyoc- Accounting Specialist, and Jennifer Clemons - Support Coordinator were introduced to the board.

Approval of Open Session Board Minutes for December 21, 2015

Motion by Max Fisher, second Angela Sellers, to approve the December 21 minutes as presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,

Abstain: Jim Powell and Bob Robinson because they were
not present at the December 21, 2015 board meeting.

NO: None

Acknowledgement of Distributed Materials to Board Members

- CLC Monthly Reports
- LAI Monthly Reports
- Support Coordination Report
- CARF Report
- Agency Economic Report
- December 2015 Credit Card Statements
- Resolutions 2016-1, 2016-2, 2016-3, 2016-4, 2016-5, 2016-6, 2016-7, 2016-8

Monthly Reports

Lake Ozarks Developmental Center (LODC) Marilyn Martin

There are 2 vacancies in LODC ISLs. Camden County courthouse has asked LODC to stock their vending machines (7). Adding the new vending machines enables LODC to hire additional help to cover routes. The LODC Valentine party will be held at 4:30pm on February 11 at LODC. Come join the party for fun, food, karaoke and dancing.

Children's Learning Center (CLC) Susan Daniels

CLC enrollment has increased by 5 children. Rubber flooring will be installed in the sensory room with the help of an awarded grant from Home Depot. Susan passed handouts around, one being the Yankee Candle Fundraiser. Gerbes Community Rewards requires an annual enrollment – you can find information on the CLC facebook page. CLC receives a percentage of money from Gerbes each time the Gerbes Plus card is used. Night Glow will be held in June. CLC does not receive payment from families for snow days. One of the prizes for winners of CLC's 5K event will be 4 tickets to Disney World. CLC is working diligently to get the air fare donated also.

Lake Area Industries (LAI)
Tiffany Maasen

The first weeks in December were good in the packaging area. Many employees took vacation time for the second half of the month. Dock foam is starting to arrive slowly. Gifted Gardens will open April 1. Shredding is picking up due to new customers.. Gifted Goods Thrift Store sales were lower and continue to lose money due to higher wages being paid. LAI began a new marketing campaign working with realtors to receive more furniture to sell at their thrift store. The wood products shop has been revamped and is staying busy working a full 5 day week. March 1 should indicate how the shop is doing expense wise using the less expensive lumber. LAI is working with DMH to resolve issues in the transportation area. CCDDR urges Tiffany to get with DMH regarding transportation based on budgets. The workshop shut down for a day due to a main electrical line breakdown. Catalyst Electric and Laclede worked together to resolve the issue but will continue working together on remaining electrical issues. Department of Labor (DOL) will be doing a three day audit beginning February 23 at LAI.

Speakers/Guests

- None

Old Business for Discussion

- None

New Business for Discussion

- None

December Support Coordination Report

December month/year end caseload was 294. Several eligibilities came thru in December; however, some CCDDR clients moved to other counties. Our caseload is consistently growing with an average monthly intake of 15 to 17. Excellent support coordination was provided but documentation fell off. Cimor reports were also misconstruing.

Motion by Max Fisher, second Jim Powell, to approve the report as presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

December CARF Report

A few changes were made to outcome measurement in CARF to bring percentages up. Self-directed services contractor has been changed by the state. CCDDR client are in a period of transisition; however, it appears it will be a smooth transition.

Motion by Bob Robinson, second Max Fisher, to approve the report as presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

December Agency Economic Report

The year closed \$20,000.00 below agency receivable income due to Support Coordination training. TCM revenue now exceeds tax revenue. Ed commended Myrna on keeping CCDDR Support Coordination team trained and well advised. Presently there are pending journal entries for 2015, but overall, the agency did well. Some positions budgeted for 2015 were not filled.

Motion by Max Fisher, second Jim Powell, to approve the report as presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

December 2015 Credit Card Statement (Review & Questions):

No questions and a vote not necessary.

Discussion and Conclusion of Resolutions

Resolution 2016-1 Calendar year 2016 Board Officer Election & Appointments

The board nominates and votes annually in January for board office positions.

Motion by Jim Powell, second Bob Robinson, that Judy Crawford be Board Chair..

AYE: Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

Judy abstained from voting

Motion by Jim Powell, second Bob Robinson, that Angela Sellers be Board Vice Chair..

AYE: Judy Crawford, Ann Bledsoe,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

Angela abstained from voting

Motion by Jim Powell, second Angela Sellers that Max Fisher be Board Secretary

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Brian Willey, Jim Powell,
Bob Robinson

NO: None

Max abstained from voting

Motion by Jim Powell, second Angela Sellers that Bob Robinson be Board Treasurer

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell

NO: None

Bob Robinson abstained from voting

After presentation and further discussion of Resolution 2016-1

Motion by Bob Robinson, second Jim Powell, to approve the resolution as presented.

Motion by Bob Robinson, second Max Fisher to table Resolutions 2016-2, 2016-3, 2016-4 until new board members are appointed by Camden County Commissioners.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

Resolutions 2016-2, 2016-3 and 2016-4 were tabled

Resolution 2016-5 Allocation of unrestricted Funds

This resolution is to determine how the board wishes unused 2015 funds be restricted. Two options were suggested: Option A; restrict \$40,301.00 to operational reserves or Option B; restrict the \$40,301.00 to hire a Community Resource Specialist.

After presentation and further discussion of Resolution 2016-5

Motion by Max Fisher, second Bob Robinson, to choose Option B and to approve the resolution as presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

Resolution 2016-6 Traditional Medicaid Match Contract

This resolution is in regard to the annual contract between CCDDR and DMH for Community and Comprehensive waiver matches on state's payment for rendered support services. There are no changes to the contract.

After presentation and further discussion of Resolution 2016-6

Motion by Angela Sellers, second Jim Powell, to approve the resolution as presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

Resolution 2016-7 LAI one-Time Funding Request for FY 2015 Operational Shortfall, Asset Purchases, Replacement Costs, and Repair Costs

LAI asked for \$31,369.00 in December, 2015 to cover safety issues, repair costs and other issues. It was previously agreed that LAI would be reimbursed for some repair costs and expenses to cover safety issues if CCDDR had any 2015 funds remaining.

After presentation and further discussion of Resolution 2016-7

Motion by Jim Powell, second Bob Robinson, to approve reimbursing \$25,811.00 to LAI.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Brian Willey,
Jim Powell, Bob Robinson

NO: None

Resolution 2016-8 CLC One-Time Funding Request for Facility Lease Payments for 6 months

CLC is requesting \$16,200 to cover rent payments for the facility used by EDGE. CLC is in the process of securing a Medicaid contract to assist with funding the Edge program. It was stated EDGE could be moved to CCDDR's Keystone facility temporarily to eliminate a rent payment and serve DD children only until the program could be reorganized and a Medicaid Waiver contract awarded. CLC is entertaining discontinuing the EDGE program, especially if a Medicaid Waiver contract cannot be obtained.

After presentation and further discussion of Resolution 2016-8

Motion by Max Fisher, second Angela Sellers that if agency has extra funds that CLC receive them as indicated in the Resolution presented.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Jim Powell,
Bob Robinson

NO: Brian Willey

Motion by Jim Powell, second Bob Robinson, to adjourn meeting.

AYE: Judy Crawford, Ann Bledsoe, Angela Sellers,
Suzanne Perkins, Max Fisher, Jim Powell,
Bob Robinson

NO: Brian Willey

Board Chairman

Secretary

CLC Monthly Report



**SB40/CCDDR Funding Request
for
FEB 2016**

Utilizing JAN2015 Records



**Monthly Supporting Documents
for
JAN 2015**

**Presented to CCDDR & SB40
FEBRUARY 2016**

CHILDREN'S LEARNING CENTER
Statement of Activity
January 2016

	Restrict	Total		Gen &				Not	
	d Funds-	*Restrict	First Steps	Admin	School Age	Step Ahead	Specified	TOTAL	
	EDGE	d Funds							
Revenue									
40000 INCOME		0.00							0.00
42000 Program Services		0.00							0.00
42100 First Steps		0.00							0.00
42120 Group Special Instruction		0.00							0.00
42121 Group SI Rm #1		0.00				2,804.00			2,804.00
Total 42120 Group Special Instruction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,804.00	\$ 0.00	\$	2,804.00
Total 42100 First Steps	\$ 0.00	\$ 0.00	\$ 7,168.00	\$ 0.00	\$ 0.00	\$ 2,804.00	\$ 0.00	\$	9,972.00
Total 42000 Program Services	\$ 0.00	\$ 0.00	\$ 7,168.00	\$ 0.00	\$ 0.00	\$ 2,804.00	\$ 0.00	\$	9,972.00
43000 Tuition		0.00							0.00
43100 Dining		0.00							0.00
43120 Lunch		0.00				175.00			175.00
43130 Snack		0.00				40.00			40.00
Total 43100 Dining	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 215.00	\$ 0.00	\$	215.00
43200 Enrollment Fees		0.00			30.00	75.00			105.00
43500 Tuition		0.00			1,963.11	2,166.40			4,129.51
43505 Subsidy Tuition		0.00			256.62	758.92			1,015.54
Total 43500 Tuition	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,219.73	\$ 2,925.32	\$ 0.00	\$	5,145.05
Total 43000 Tuition	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,249.73	\$ 3,215.32	\$ 0.00	\$	5,465.05
45000 Other Revenue		0.00				35.82			35.82
45300 Miscellaneous Revenue		0.00							0.00
45310 Donations		0.00				345.00			345.00
45312 Community Rewards		0.00				58.40			58.40
Total 45310 Donations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 403.40	\$ 0.00	\$	403.40
Total 45300 Miscellaneous Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 403.40	\$ 0.00	\$	403.40
Total 45000 Other Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 439.22	\$ 0.00	\$	439.22
Total 40000 INCOME	\$ 0.00	\$ 0.00	\$ 7,168.00	\$ 0.00	\$ 2,249.73	\$ 6,458.54	\$ 0.00	\$	15,876.27
Total Revenue	\$ 0.00	\$ 0.00	\$ 7,168.00	\$ 0.00	\$ 2,249.73	\$ 6,458.54	\$ 0.00	\$	15,876.27
Gross Profit	\$ 0.00	\$ 0.00	\$ 7,168.00	\$ 0.00	\$ 2,249.73	\$ 6,458.54	\$ 0.00	\$	15,876.27
Expenditures									
50000 EXPENDITURES		0.00							0.00
51000 Payroll Expenditures		0.00							0.00
51100 Employee Salaries		0.00							0.00
Total 51100 Employee Salaries	\$ 0.00	\$ 0.00	\$ 486.83	\$ 0.00	\$ 3,105.86	\$ 4,772.12	\$ 0.00	\$	8,364.81
51500 Employee Taxes		0.00							0.00
Total 51500 Employee Taxes	\$ 0.00	\$ 0.00	\$ 47.37	\$ 0.00	\$ 268.11	\$ 453.24	\$ 0.00	\$	768.72
51600 Health Insurance		0.00		0.00		578.22			578.22
51800 Payroll Bank/Electronic Transaction Fees		0.00			23.25	32.25			55.50
Total 51000 Payroll Expenditures	\$ 0.00	\$ 0.00	\$ 534.20	\$ 0.00	\$ 3,397.22	\$ 5,836.83	\$ 0.00	\$	9,767.25
52000 Advertising/Promotional		0.00			250.00	250.00			500.00
53000 Equipment		0.00				48.84			48.84
54000 Fundraising/Grants		0.00							0.00
54200 Summer Night Glow 6K		0.00				100.00			100.00
54510 United Way Grant	44.71	44.71							44.71
Total 54000 Fundraising/Grants	\$ 44.71	\$ 44.71	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	\$	144.71
55000 Insurance		0.00							0.00
55600 Professional Liability		0.00			266.50				266.50
55700 Crime Policy		0.00				266.50			266.50
Total 55000 Insurance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 266.50	\$ 266.50	\$ 0.00	\$	533.00
56000 Office Expenditures		0.00							0.00
56100 Copy Machine		0.00	90.82		136.23	227.04			454.09
56300 Office Supplies		0.00	8.67	0.00	17.14	131.09			156.80
Total 56000 Office Expenditures	\$ 0.00	\$ 0.00	\$ 99.39	\$ 0.00	\$ 153.37	\$ 358.13	\$ 0.00	\$	610.89

57000 Office/General Administrative Expenditures		0.00							0.00
57100 Accounting Fees		0.00							0.00
57150 Online Accounting Software Service		0.00	6.65			6.66	6.66		18.97
Total 57100 Accounting Fees	\$ 0.00	\$ 0.00	\$ 6.65	\$ 0.00	\$ 6.66	\$ 6.66	\$ 0.00	\$ 18.97	
57200 Bank Charges		0.00							0.00
57220 Stop Payment/Return Check Fees		0.00			-96.00				-96.00
Total 57200 Bank Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -96.00	\$ 0.00	\$ 0.00	\$ -96.00	
57400 Child Management Software		0.00			17.50	17.50			35.00
57600 License/Accreditation/Permit Fees		0.00	43.05						43.05
57960 Janitorial/Custodial		0.00	70.00		70.00	210.00			350.00
Total 57000 Office/General Administrative Expenditures	\$ 0.00	\$ 0.00	\$ 119.70	\$ 0.00	\$ -1.84	\$ 234.16	\$ 0.00	\$ 352.02	
58000 Operating Supplies		0.00				80.00			80.00
58100 Consumables		0.00	1.25		51.47	11.99			64.71
58200 Dining		0.00			206.93	769.06			975.99
58400 Sanitizing		0.00				2.36			2.36
Total 58000 Operating Supplies	\$ 0.00	\$ 0.00	\$ 1.25	\$ 0.00	\$ 258.40	\$ 863.41	\$ 0.00	\$ 1,123.06	
59000 Program Service Fees		0.00	30.93						30.93
59100 First Steps		0.00							0.00
Total 59100 First Steps	\$ 0.00	\$ 0.00	\$ 4,030.72	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,030.72	
Total 59000 Program Service Fees	\$ 0.00	\$ 0.00	\$ 4,061.65	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,061.65	
60000 Rent or Lease of Buildings		0.00			2,700.00				2,700.00
61000 Repair & Maintenance		0.00				44.00			44.00
62000 Safety & Security		0.00				74.25			74.25
63000 Utilities		0.00							0.00
63100 Electric		0.00	101.09		67.39	168.47			336.95
63200 Internet		0.00	11.20		11.20	33.59			55.99
63300 Telephone		0.00	34.10		76.09	56.82			167.01
63400 Trash Service		0.00	21.50		14.34	35.82			71.66
63500 Water Softener		0.00				24.00			24.00
Total 63000 Utilities	\$ 0.00	\$ 0.00	\$ 167.89	\$ 0.00	\$ 169.02	\$ 318.70	\$ 0.00	\$ 665.61	
Total 60000 EXPENDITURES	\$ 44.71	\$ 44.71	\$ 4,984.08	\$ 0.00	\$ 7,192.67	\$ 8,393.82	\$ 0.00	\$ 20,615.28	
66000 Allocated Expenditures		0.00	396.97		396.97	793.94			1,587.88
Payroll Expenses		0.00							0.00
Taxes expenditures		0.00							0.00
Employee Taxes		0.00				10.93			10.93
Total Taxes expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.93	\$ 0.00	\$ 10.93	
Total Payroll Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.93	\$ 0.00	\$ 10.93	
Total Expenditures	\$ 44.71	\$ 44.71	\$ 5,381.05	\$ 0.00	\$ 7,589.64	\$ 9,198.69	\$ 0.00	\$ 22,214.09	
Net Operating Revenue	-\$ 44.71	-\$ 44.71	\$ 1,786.95	\$ 0.00	-\$ 5,339.91	-\$ 2,740.15	\$ 0.00	-\$ 6,337.82	
Net Revenue	-\$ 44.71	-\$ 44.71	\$ 1,786.95	\$ 0.00	-\$ 5,339.91	-\$ 2,740.15	\$ 0.00	-\$ 6,337.82	

Accrual Basis

CHILDREN'S LEARNING CENTER
Statement of Cash Flows
January 2016

	Restrict d Funds- EDGE	Total *Restrict d Funds	First Steps	Gen & Admin	School Age	Step Ahead	Not Specified	TOTAL
OPERATING ACTIVITIES								
Net Revenue	-44.71	-44.71	1,786.95	0.00	-5,338.91	-2,740.15		-6,337.82
Adjustments to reconcile Net Revenue to Net Cash provided by operations:		0.00						0.00
Accounts Receivable (A/R)		0.00					-433.86	-433.86
Prepaid Expenses		0.00	5,088.68		782.24	1,800.89		7,682.81
Accounts Payable (A/P)		0.00					-1,650.00	-1,650.00
21000 CBOLO MasterCard -8027		0.00		-573.97			402.18	-171.79
21100 Kroger-DS1370 Edge		0.00			-198.62		206.93	8.31
21200 Kroger-DS1634 CLC		0.00				-570.88	764.08	193.10
22300 Payroll Liabilities:Federal Taxes (941/944)		0.00					-1,943.01	-1,943.01
22400 Payroll Liabilities:MO Income Tax		0.00					-248.00	-248.00
22500 Payroll Liabilities:MO Unemployment Tax		0.00					181.78	181.78
Direct Deposit Payable		0.00					-6,923.41	-6,923.41
Net cash provided by operating activities	-\$ 44.71	-\$ 44.71	\$ 6,886.63	-\$ 573.97	-\$ 4,756.29	-\$ 1,510.24	-\$ 9,643.31	-\$ 9,641.89
Net cash increase for period	-\$ 44.71	-\$ 44.71	\$ 6,886.63	-\$ 573.97	-\$ 4,756.29	-\$ 1,510.24	-\$ 9,643.31	-\$ 9,641.89
Cash at beginning of period		0.00					49,980.61	49,980.61
Cash at end of period	-\$ 44.71	-\$ 44.71	\$ 6,886.63	-\$ 573.97	-\$ 4,756.29	-\$ 1,510.24	\$ 40,337.30	\$ 40,338.72

Monday, Feb 08, 2016 03:16:34 PM PST GMT-6

CHILDREN'S LEARNING CENTER

Statement of Financial Position

As of January 31, 2016

	Jan 2016
ASSETS	
Current Assets	
Bank Accounts	
11000 CBOLO Checking	39,525.37
11005 Checking-EDGE	0.00
Total Bank Accounts	\$ 39,525.37
Accounts Receivable	
Accounts Receivable (A/R)	1,467.06
Total Accounts Receivable	\$ 1,467.06
Other current assets	
14000 Undeposited Funds	813.35
Prepaid Expenses	7,970.74
Total Other current assets	\$ 8,784.09
Total Current Assets	\$ 49,776.52
TOTAL ASSETS	\$ 49,776.52
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	-1,749.00
Total Accounts Payable	-\$ 1,749.00
Credit Cards	
21000 CBOLO MasterCard -8027	701.83
21100 Kroger-DS1370 Edge	67.58
21200 Kroger-DS1634 CLC	764.08
Total Credit Cards	\$ 1,533.49
Other Current Liabilities	
22000 Payroll Liabilities	
22100 Anthem	1,424.50
22200 Childcare Tuition	651.44
22300 Federal Taxes (941/944)	-8,242.58
22400 MO Income Tax	-2,827.48
22500 MO Unemployment Tax	13.56
22600 Primevest Financial	448.19
Total 22000 Payroll Liabilities	-\$ 8,532.37
Direct Deposit Payable	-6,923.41
Total Other Current Liabilities	-\$ 15,455.78
Total Current Liabilities	-\$ 15,671.29
Total Liabilities	-\$ 15,671.29
Equity	
30000 Opening Balance Equity	13,816.12
Retained Earnings	57,969.51
Net Revenue	-6,337.82
Total Equity	\$ 65,447.81
TOTAL LIABILITIES AND EQUITY	\$ 49,776.52

**CLC AGENCY
PROGRESS
REPORT
(Step Ahead/First
Steps)**

CHILDREN'S LEARNING CENTER
AGENCY UPDATE/PROGRESS REPORT
JANUARY 2016

○ **CHILD COUNT/ATTENDANCE**

Step Ahead currently has 23 children enrolled
15 of the 23 with special needs/dd

With an increase of dd- 11.4% over last month – 79.33 average (73.18 in am / 85.48 in afternoon)
(71.2% last month -61.2% in am / 80.7% in afternoon)

**See attached lists

○ **COMMUNITY EVENTS**

Attended:

1/22 Gerbes Community Photo (Gerbes Community Rewards)
1/25 Attended monthly SB40 Meeting (Susan, Lisa)
1/26 Naught-Naught Community Photo (Qrtly Casual Friday Donation)

Current / Upcoming:

1/15 – 2/5 Yankee Candle Fundraiser (keep 40% of all sales)
2/8 – Staff meeting 4pm
2/24 – MSHP Compliance Review
6/10 – 9th Annual Night GLOW 5k

○ **GENERAL PROGRAM NEWS**

1/22 - Unannounced DHSS License Inspection – NO violations
1/27 – Signed up with Community Foundation

○ **FUNDING/BUDGET**

- Added 4 more DD kids for February which will increase funding

○ **FUNDRAISING/GRANTS**

1/5 - received quarterly Casual Friday Donation of \$150 from Naught-Naught Osage Beach
1/18 – Hope Depot Foundation Grant awarded – rubber flooring for MSE Environment
1/25 – Disney Request approved – 4 tickets, value \$620 to be raffled at 5K in June
1/26 – submitted Community Foundation Grant for Step Ahead Program
1/29 – Dream Builder Toy Donation approved - (Base plates for construction of lego wall)
2/5 – Yankee Candle Fundraiser ends

ONGOING -

CLC scholarship fund - to date: \$645 (received online paypal donation 12/30/15)

Gerbes Community Rewards - must re-sign back up yearly, so currently promoting (write up in paper with Gerbes)

○ **STAFFING**

Assistant Teacher was put on bed rest over break (maternity)

Administrative Assistant getting ready to go on maternity leave

Full time para pregnant (due mid September)

Lead Step Ahead Teacher resigning at end of school year (July 1 last day) to proceed with her student teaching

Addition of new PT employee for PARA for new DD kids

Children's Learning Center

Night GLOW

June

10th 8PM

5K Run/Walk

Race Location:

Camdenton High School

All contributions support **Children's Learning Center's Step Ahead Program** & directly impacts children with special needs and developmental delays in the Lake area. Proceeds from the **Summer Night Glow** help provide the services needed for children 2-6 years of age for community integration, social skills, and self-help/adaptive improvement. Follow our event on Facebook (9th Annual Summer Night Glow 5k Run/Walk)

Participants will receive

- ★ Coveted **Summer Night Glow** T-shirt (if registered by 05/27/2016)
- ★ Goody Bag
- ★ Bragging rights for "Lighting Up the Night" for special kids at the lake!

SPECIAL PRIZE AWARDS

- ★ Top Overall Male & Female Finishers
- ★ Best **GLOW**

Pets on a leash & Teams are welcome!

PREREGISTER (guaranteed t-shirt)

Deadline for Preregistration: 05/27/2016.

Fees are nonrefundable.

\$25 Individual Entry (\$30 on Race Day)

\$20 per person for Group Entry of 4 or more (\$25 Race Day)

Forms are online at CLCforkids.org. Preregister by mail, in person, or online:

Children's Learning Center
88 Third Street
Camdenton, MO 65020
573-346-0660
www.clcforkids.org

REGISTER ON RACE DAY:

Camdenton High School Commons Area 6:15 – 7:45PM

DANCE PARTY FUN

Music, photo booth & activities to "light up the night" will be available during onsite registration from 6:15—7:45PM & during results tabulation.



Dear Supporters,

Without a doubt – you can make a difference. It's that time of year again – the 9th Annual Summer Night GLOW 5K Run/Walk fundraiser to support our Step Ahead Program is coming!!! You have the power to help children with special needs and developmental delays learn self-help, communication, physical ability, social-emotional-behavioral skills and community integration.

I want to share some amazing facts about our event. It is increasingly popular among families, promotes physical fitness in a fun atmosphere for the very young as well as the not so young and over 360 citizens showed their support, at our 2015 event. Stations set along the race route are meant to encourage all participants to keep going the distance with glow-in-the-dark fun themes. The event encourages participants to dress up in as much neon, glow in the dark gear, as they can to help "light up the night". All of this happens because of businesses like you!

Immediately show your support as a lake area business by getting involved. You can help achieve this by taking this opportunity to make an impact by supporting a great cause and a local charity as well as increase your visibility in our community. If interested in investing in the young children in our community, please submit attached form or feel free to contact me. Your contribution is tax deductible and all funds raised stay in the local area. Thank you for your help and consideration.

Sincerely,

Susan Daniels
Co-Director

Join our Event on Facebook to keep up-to-date!

88 Third Street Camdenton, MO 65020 Tel 573-346-0660 Fax 573-346-0688
Email: susan@clcforkids.org Website: www.clcforkids.org facebook.com/clcforkids

Sponsorship Form

CLC Summer Night Glow 5K Run/Walk

June 10, 2016 8PM

Camdenton High School



88 Third Street Camdenton, MO 65020
573.346.0660 CLCforkids.org

All funds raised are used to directly impact children 2 – 6 yrs old
with special needs and developmental delays in the lake area.

Sponsor Name _____

Contact Name _____

Address _____

Phone Number _____

Contact Email _____

Sponsorship Level _____

(Federal Tax ID# 42-1547554)

_____ **Platinum Sponsor—\$200+**

- Race T-Shirt Recognition, logo with priority placement
- Invitation to set up giveaway sponsorship table
- Internet Recognition, logo
- Invitation to contribute to runners' gift bag (appx. 300 bags)
- Inclusion in online & social media thank you recognition
-

_____ **Gold Sponsor—\$150**

- Race T-Shirt Recognition, logo
- Invitation to contribute to runners' gift bag (appx. 300 bags)
- Inclusion in online & social media thank you recognition

_____ **Silver Sponsor—\$100**

- Race T-Shirt Recognition, business listed in column form
- Invitation to contribute to runners' gift bag (appx. 300 bags)
- Inclusion in online & social media thank you recognition

_____ **Bronze Sponsor—Giveaways, Donations and Gifts-In-Kind** used as awards

- Invitation to contribute to runners' gift bag (appx. 300 bags)
- Inclusion in online & social media thank you recognition

For Office Use Only:

Amount/Item Received _____

CLC Member _____

For additional questions or information, please contact Susan Daniels at 573-346-0660 or susan@clcforkids.org
View race details & obtain registration forms online at www.clcforkids.org/events

EDGE AGENCY PROGRESS REPORT

EDGE
AGENCY UPDATE/PROGRESS REPORT
January 2016

○ **CHILD COUNT/ATTENDANCE**

4 CCDDR (15%)
14 SpEd (50%)
26 Total Enrollment

○ **COMMUNITY EVENTS**

Unable to attend SB40 Board Meeting due to EDGE staffing
1/26 Destination Camdenton: Comprehensive City Plan Public Forum

○ **GENERAL PROGRAM NEWS**

Ed contacted Robin to say that SB40 would only reimburse for CCDDR consumers.
Emergency Board Meeting was held to discuss viability of EDGE program. Lisa said she had met with CCDDR Director Ed Thomas over winter break. She said the Keystone Facility was offered as a rent-free location. Lisa reported that SB40 didn't have the funds for the one time funding agreement but the board would vote on paying the \$2700 rent on a monthly basis if funding was available. Lisa mentioned talking to CCC about getting out of the current lease.

○ **FUNDING/BUDGET**

One time funding: SB40 agreed to reimburse EDGE for rent on a monthly basis, if funds are available. SB40 offered use of Keystone Facility for EDGE.
Robin is looking at different scenarios and should have some ideas about viability of program at the February board meeting.

○ **FUNDRAISING/GRANTS**

Submitted Grants: Lids Foundation \$5000 (Group Instructor and Equipment), Community Foundation of the Lake \$2000 (Inclusion Assistant Position), Awesome Foundation \$1000 (Classroom materials and supplies).
1/29 Met with Jackie to discuss fundraising.

○ **STAFFING**

In attempt to cut staffing, contacted transportation trying to get all EDGE children on one bus and was told it's not possible.
Have a volunteer (Pathways Intern) starting in February, one afternoon a week.

MISC.

1/11 Met with CCC board member regarding EDGE program rumors.
1/22 Showed the Sensory Room to Nancy Pope from Pathways with Jackie. Nancy mentioned the possibility of the Child Advocacy Council paying for children to attend summer camps.

LAI Monthly Report



Monthly Financial Reports
Lake Area Industries, Inc.

January 31, 2015

Lake Area Industries, Inc.

Balance Sheet

As of January 31, 2016

	Total	
	As of Jan 31, 2016	As of Jan 31, 2015 (PY)
ASSETS		
Current Assets		
Bank Accounts		
OPERATING 1ST NATIONAL	9,726	8,442
OPERATING GREENHOUSE	111	4,776
OPERATING THRIFT STORE	1,117	3,806
SPECIAL FUNDING & GRANT	3,725	-673
Total Bank Accounts	14,679	16,351
Accounts Receivable		
ACCOUNTS RECEIVABLE	55,764	57,036
Total Accounts Receivable	55,764	57,036
Other current assets		
ACCOUNT RECEIVABLE EMPLOYEES	0	-205
ACCRUED SB-40 FUNDING	0	43,544
ACCT. REC. - EMP - AFLAC (deleted)	0	0
ACCT. REC. - EMP - ANTHEM	0	0
ALLOWANCE FOR BAD DEBTS	0	0
GIFTED GARDEN CASH	0	-18
INVENTORY	20,339	11,379
Payroll Asset (deleted)	0	0
PETTY CASH	220	64
PREPAID GASOLINE CARDS	0	25
PREPAID INSURANCE	0	0
THRIFT STORE CASH	240	120
Undeposited Funds	0	0
Total Other current assets	20,799	54,910
Total Current Assets	91,242	128,297
Fixed Assets		
ACCUMULATED DEPRECIATION	-704,390	-644,954
AUTO AND TRUCK	212,590	212,590
BUILDING	339,568	339,568
DONATED EQUIPMENT	0	0
FURN & FIX ORIGINAL VALUE	18,584	18,584
GH RETAIL STORE	15,275	15,275
GREENHOUSE EQUIPMENT	10,341	10,341
GREENHOUSE FACILITY	145,872	145,872
GREENHOUSE FIXTURES	0	0
LAND	33,324	33,324
LAND IMPROVEMENT	25,502	25,502
MACHINERY & EQUIPMENT	190,989	190,989
OFFICE EQUIPMENT	13,988	13,988
SHREDDING BUILDING	0	0
SHREDDING EQUIPMENT	45,572	45,572
Total Fixed Assets	347,214	406,651
Other Assets		
CURRENT CAPITAL IMPROVEMENT	35,347	1,500
SALES TAX BOND	1,060	1,060
UTILITY DEPOSITS	845	845
Total Other Assets	37,252	3,405
TOTAL ASSETS	475,708	538,353
LIABILITIES AND EQUITY		

Lake Area Industries, Inc.
Balance Sheet
As of January 31, 2016

	Total	
	As of Jan 31, 2016	As of Jan 31, 2015 (PY)
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	34,590	62,152
Total Accounts Payable	34,590	62,152
Credit Cards		
US BANK CC - 0871	0	924
US BANK CC - 0889	0	1,421
US BANK CC - 0969	424	1,521
US BANK CC - 2339	556	1,545
US BANK CC - 5017	-4	206
Total Credit Cards	976	5,616
Other Current Liabilities		
ACCRUED WAGES	0	0
AFLAC DEDUCTIONS PAYABLE	0	195
DEFERRED REVENUE - SB-40	0	0
FEDERAL PAYROLL TAXES PAYABLE	0	0
FIRST NATIONAL BANK CREDIT LINE-4096	86,590	45,000
GARNISHMENTS PAYABLE	0	0
Gift Certificate Payable	-202	
Missouri Department of Revenue Payable	0	
NOTES PAYABLE	0	9,157
Payroll Liabilities (deleted)	0	0
SALES TAX PAYABLE	1	13
SIMPLE IRA PAYABLE	0	0
STATE INCOME TAX W/HELD	0	0
UNRECORDED LIABILITIES (deleted)	0	0
Total Other Current Liabilities	86,390	54,365
Total Current Liabilities	121,956	122,133
Total Liabilities	121,956	122,133
Equity		
Unrestricted Net Assets	328,879	404,308
Net Income	24,873	11,912
Total Equity	353,752	416,220
TOTAL LIABILITIES AND EQUITY	475,708	538,353

Lake Area Industries, Inc.
Profit and Loss Sheltered Employment
January 2016

	Total	
	Jan 2016	Jan 2015 (PY)
Income		
CONTRACT PACKAGING	9,099	11,075
FOAM RECYCLING	550	2,000
GREENHOUSE SALES	-26	
MANUFACTURING / WOOD PRODUCTS	13,836	9,376
MISC SERVICES		74
SECURE DOCUMENT SHREDDING	1,619	3,751
THRIFT STORE	7,261	9,441
Total Income	32,340	35,716
Cost of Goods Sold		
GG PLANTS & SUPPLIES		10,495
MANUFACTURING SUPPLIES	7,951	3,848
SHIPPING AND DELIVERY	96	5,104
Textile Purchases	155	86
WAGES-EMPLOYEES	19,374	21,741
Total Cost of Goods Sold	27,575	41,275
Gross Profit	4,765	-5,559
Expenses		
ALL OTHER EXPENSES	1,369	-109
CASH OVER/SHORT	0	
EQUIP. PURCHASES & MAINTENANCE	6,120	1,244
NON MANUFACTURING SUPPLIES	479	1,150
PAYROLL	7,939	5,962
PAYROLL EXP & BENEFITS		4,896
PROFESSIONAL SERVICES		2,627
TRANSPORTATION EXPENSES	43	
UTILITIES	3,593	3,466
Total Expenses	19,541	19,236
Net Operating Income	-14,776	-24,795
Other Income		
INTEREST INCOME	2	2
MISCELLANEOUS INCOME		14
OTHER CONTRIBUTIONS	503	125
SB-40 REVENUE	38,953	43,544
STATE AID	15,007	16,530
Total Other Income	54,465	60,215
Other Expenses		
ALLOCATION NON OPERATING EXPENSES	23,253	15,758
DEPRECIATION	0	0
Total Other Expenses	23,253	15,758
Net Other Income	31,212	44,457
Net Income	16,436	19,663

Lake Area Industries, Inc.
Profit and Loss Transportation
January 2016

	Total	
	Jan 2016	(PY)
Income		
Total Income		
Cost of Goods Sold		
WAGES-EMPLOYEES		-201
Total Cost of Goods Sold	0	-201
Gross Profit	0	201
Expenses		
ALL OTHER EXPENSES	100	90
EQUIP. PURCHASES & MAINTENANCE	394	
PAYROLL	2,501	1,988
PAYROLL EXP & BENEFITS		2,100
PROFESSIONAL SERVICES		234
TRANSPORTATION EXPENSES	2,153	800
UTILITIES	584	573
Total Expenses	5,733	5,785
Net Operating Income	-5,733	-5,584
Other Income		
MED WAIVER TRANSPORTATION	7,205	4,690
SB-40 REVENUE	9,789	
Total Other Income	16,994	4,690
Other Expenses		
EXPENSES	2,826	1,454
DEPRECIATION		1,212
Total Other Expenses	2,826	2,666
Net Other Income	14,169	2,024
Net Income	8,436	-3,560

Lake Area Industries, Inc.
Statement of Cash Flows
January 2016

	<u>Total</u>
OPERATING ACTIVITIES	
Net Income	\$24,873
Adjustments to reconcile Net Income to Net Cash provided by operations:	
ACCOUNTS RECEIVABLE	-\$13,914
INVENTORY:FINSHED PRODUCT INVENTORY	\$2,125
INVENTORY:RAW MATERIAL INVENTORY	-\$1,920
Accounts Payable	\$736
US BANK CC - 0889	-\$235
US BANK CC - 0969	-\$429
US BANK CC - 2339	\$131
ACCRUED WAGES	-\$9,783
AFLAC DEDUCTIONS PAYABLE	\$0
Gift Certificate Payable	-\$227
SALES TAX PAYABLE	\$1
SIMPLE IRA PAYABLE	\$0
Net cash provided by operating activities	<u>\$1,359</u>
Net cash increase for period	<u>\$1,359</u>
Cash at beginning of period	<u>\$13,320</u>
Cash at end of period	<u>\$14,679</u>

Lake Area Industries, Inc.

A/R Aging Summary

As of January 31, 2016

	Current	1 - 30	31 - 60	61 - 90	over	Total
TOTAL	\$ 42,297.70	\$ 10,894.26	\$ 1,478.50	\$ 0.00	\$ 1,093.84	\$ 55,764.30

Lake Area Industries, Inc.

A/P Aging Summary

As of January 31, 2016

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
TOTAL	\$ 18,793.50	\$ 8,887.25	\$ 4,910.07	\$ 2,004.00	-\$ 5.28	\$ 34,589.54

Employment & Transportation Surveys

CCDDR Employment Survey

174 Respondents Age 15 and older

46 working at LAI (26.43% of total respondents)

- Age 15-24
 - 5 total, 80% (4) are interested in community employment
- Age 25-35
 - 23 total, 60.86% (14) are interested in community employment
- Age 36-45
 - 9 total, 55.55% (5) are interested in community employment
- Age 46-55
 - 5 total, 40% (2) are interested in community employment
- Over age 55
 - 4 total, 50% (2) are interested in community employment
- Of the 27 total LAI employees interested in community employment:
 - 1 has a Community waiver
 - 8 have Comprehensive waivers
 - 10 have Partnership for Hope waivers
 - 8 are non-waivered

Total respondents age 15-24

- 57 total, 31.57% (18) are interested in community employment

Total respondents age 25-35

- 52 total, 48.07% (25) are interested in community employment

Total respondents age 36-45:

- 26 total, 30.76% (8) are interested in community employment

Total respondents age 46-55:

- 17 total, 17.64% (3) are interested in community employment

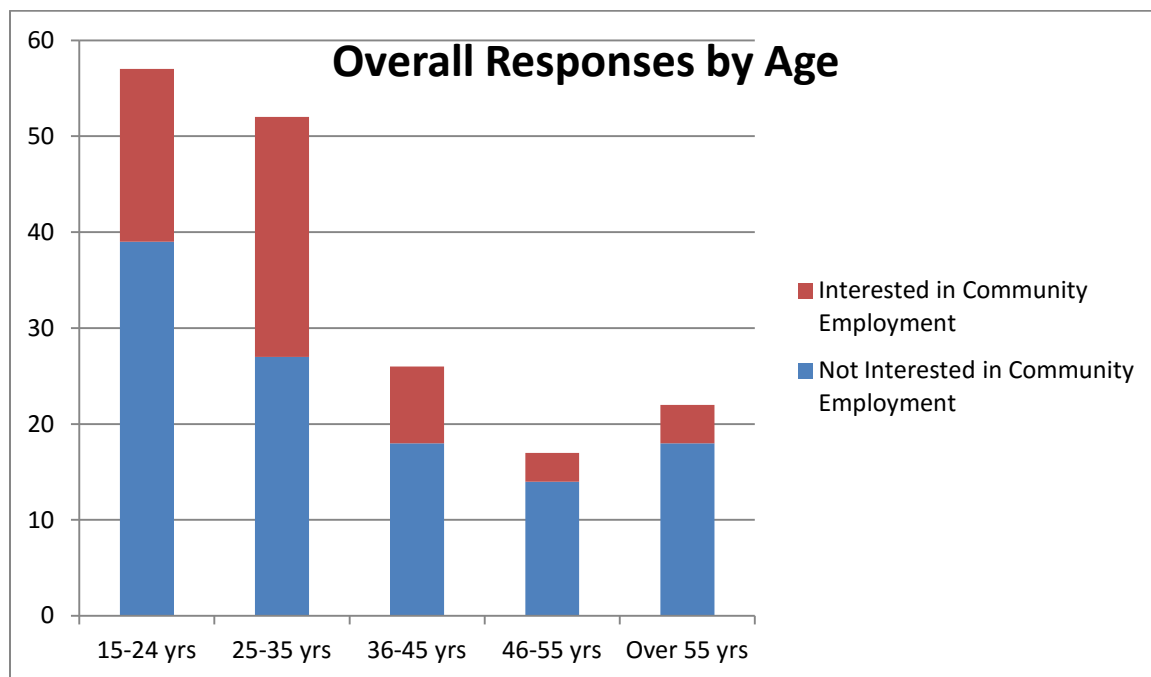
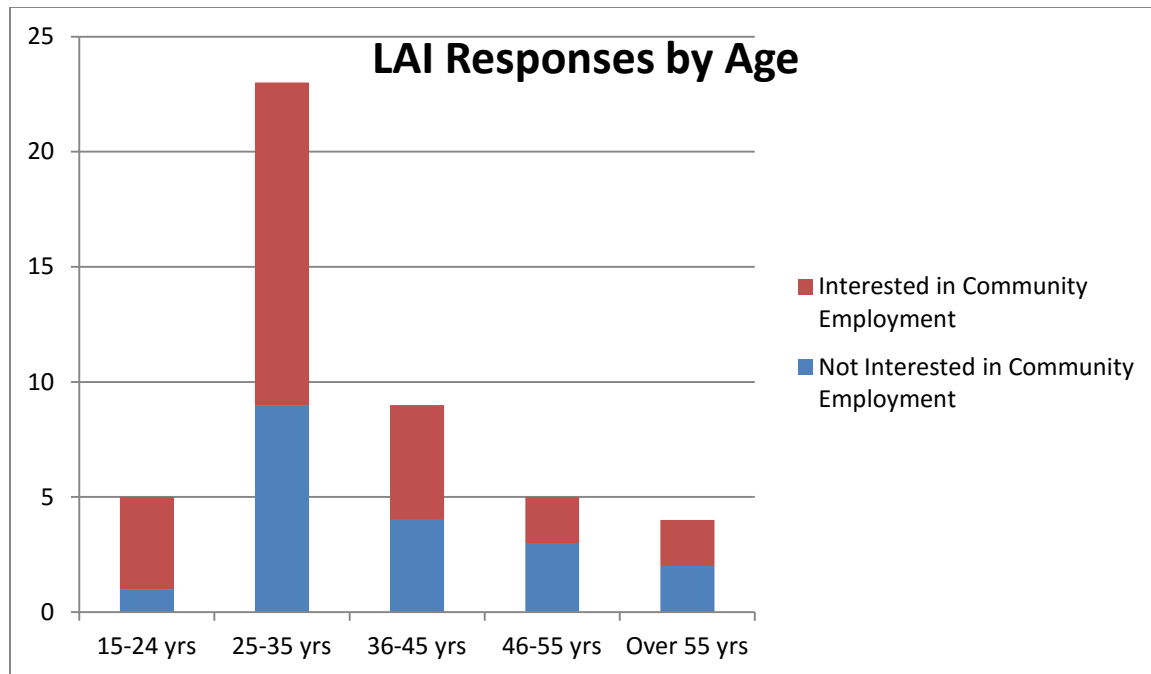
Total respondents over age 55:

- 22 total, 18.18% (4) are interested in community employment

Total Respondents 15 and older:

- 174 total, 33.33% (58) are interested in community employment
 - Of the 58 interested in community employment:
 - 2 have Community waivers
 - 14 have Comprehensive waivers
 - 24 have Partnership for Hope waivers
 - 18 are non-waivered

Note: 7 Camden County consumers responded that they are working at Pulaski County Sheltered Workshop. 0 of those consumers are interested in community employment. 2 of the consumers previously worked at LAI.



CCDDR Transportation Survey

195 Responses

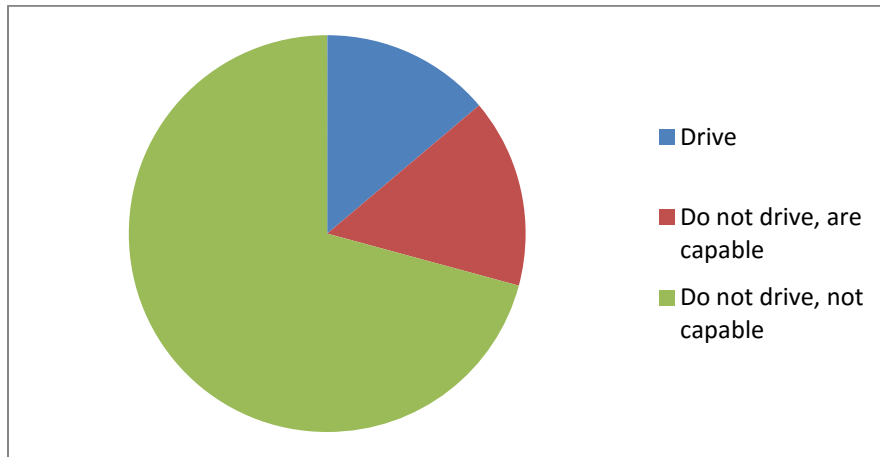
13.84% of consumers drive (27)

86.15% of consumers do not drive (168)

15.38% of consumers do not drive but are capable of driving (30)

9.74% of consumers need accessible transportation (19)

70.76% of consumers do not drive and are not capable of driving (138)



Support Coordination Report

January 2016

Consumer Caseloads

- Number of Caseloads as of December 31st, 2015: 293
- Budgeted Number of Caseloads: 290
- There were 9 Full-Time Support Coordinators handling an average of 33 caseloads each
- Pending Number of New Intakes: 20
- 2015 Budgeted Number of Intakes: 15
- Medicaid Eligibility: 87.37%

CARF Report

Outcome Measurement Report



TCM

TCM: % of the time new consumers will be contacted by their Support Coordinator (SC) within 5 business days of their eligibility determination (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	2	0	0	100.00 %
Cimor Update	0	0	0	NaN
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	0	0	0	NaN
Total	2	0	0	100.00 %
Goal				100 %

TCM: Planning meeting is held within 30 days of eligibility date (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	2	0	0	100.00 %
Cimor Update	0	0	0	NaN
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	0	0	0	NaN
Total	2	0	0	100.00 %
Goal				100 %

Outcome Measurement Report



TCM: % of all annual Medicaid Waiver plans and plans subject to the Regional Office Utilization Review (UR) will be submitted via fax and email at least 22 calendar days prior to the plan implementation date. (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters: Is Waiver: Yes;

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	8	0	0	100.00 %
Cimor Update	0	0	0	NaN
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	0	0	0	NaN
Total	8	0	0	100.00 %
Goal				80 %

TCM: % of all annual non-waiver plans will be emailed to the Regional Office at least 15 calendar days prior to the plan implementation date (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	0	0	0	NaN
Cimor Update	0	0	0	NaN
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	0	0	0	NaN
Total	0	0	0	NaN
Goal				80 %

TCM: % of IP outcomes/action steps will be met (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	211	783	0	21.23 %
Cimor Update	0	4	0	0.00 %
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	6	69	0	8.00 %
Total	217	856	0	20.22 %
Goal				80 %

Outcome Measurement Report



TCM: % of Quarterly Reports met (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	37	0	0	100.00 %
Cimor Update	0	0	0	NaN
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	8	0	0	100.00 %
Total	45	0	0	100.00 %
Goal				95 %

TCM: % that shall have Outcomes implemented in their Individual Support Plan that encourage or support active participation in typical community events and activities (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department	1	0	0	100.00 %
Targeted Case Management	180	81	0	68.97 %
Cimor Update	1	0	0	100.00 %
Intake	0	25	0	0.00 %
Ineligible applicants	0	15	0	0.00 %
Duplicate record	0	1	0	0.00 %
CCDDR	23	7	0	76.67 %
Total	205	129	0	61.38 %
Goal				75 %

TCM: % of time Billable (N/A)

For Services: Case Closure, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement

For Events:

Parameters:

	Billable Hrs	Non-Billable Hrs	NA	Percentage
Temporary Department	0		0	
Targeted Case Management	828	758	0	52.21 %
Cimor Update	0		0	
Intake	1	144	0	0.69 %
Ineligible applicants	0		0	
Duplicate record	0		0	
CCDDR	32	130	0	19.75 %
Total	861	1032	0	45.48 %
Goal				70 %

Outcome Measurement Report



Consumer Forms (% of consumers will report being satisfied or very satisfied with the services provided by their SC, as indicated on the Consumer Survey.)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	25	0	2	100.00 %
Cimor Update	1	0	0	100.00 %
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	1	0	0	100.00 %
Total	27	0	2	100.00 %
Goal				90 %

Consumer Forms (% of consumers or parent/guardians of consumers served shall indicate their SC is available when needed, as indicated on the Consumer Survey.)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters: Age: 0 - 1000;

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	26	1	0	96.30 %
Cimor Update	1	0	0	100.00 %
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	1	0	0	100.00 %
Total	28	1	0	96.55 %
Goal				90 %

TCM: % of Individual Support Plans chosen for TCM Reviews conducted by RRO will not require remediation (N/A)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department				
Targeted Case Management				
Cimor Update				
Intake				
Ineligible applicants				
Duplicate record				
CCDDR				
Total				
Goal				80 %

Outcome Measurement Report



TCM: % of consumers will be given the resources or education to formulate a personal plan for personal safety and risk reduction to better protect them from abuse, neglect or exploitation (N/A)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department	0	1	0	0.00 %
Targeted Case Management	26	235	0	9.96 %
Cimor Update	0	1	0	0.00 %
Intake	0	25	0	0.00 %
Ineligible applicants	0	15	0	0.00 %
Duplicate record	0	1	0	0.00 %
CCDDR	2	28	0	6.67 %
Total	28	306	0	8.38 %
Goal				100 %

TCM: Will host at least one event per year designed to educate the community on abuse, neglect and financial exploitation of vulnerable persons; and how to report it. (N-A)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

Parameters:

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	0	0	0	NaN
Cimor Update	0	0	0	NaN
Intake	0	0	0	NaN
Ineligible applicants	0	0	0	NaN
Duplicate record	0	0	0	NaN
CCDDR	0	0	0	NaN
Total	0	0	0	NaN
Goal				100 %

Outcome Measurement Report



[TCM: Provider demonstrates a commitment to community employment opportunities for persons served by making at least 15 referrals to Vocational Rehabilitation through the Outcomes and Action Steps included in the ISP. \(N/A\)](#)

For Services: Case Closure, Case Transition/Transfer, Documentation, Linking Resources, Planning Supports, Quarterly Review of Progress on ISPs, Service Monitoring/Quality Enhancement, Transfer of case responsibility

For Events:

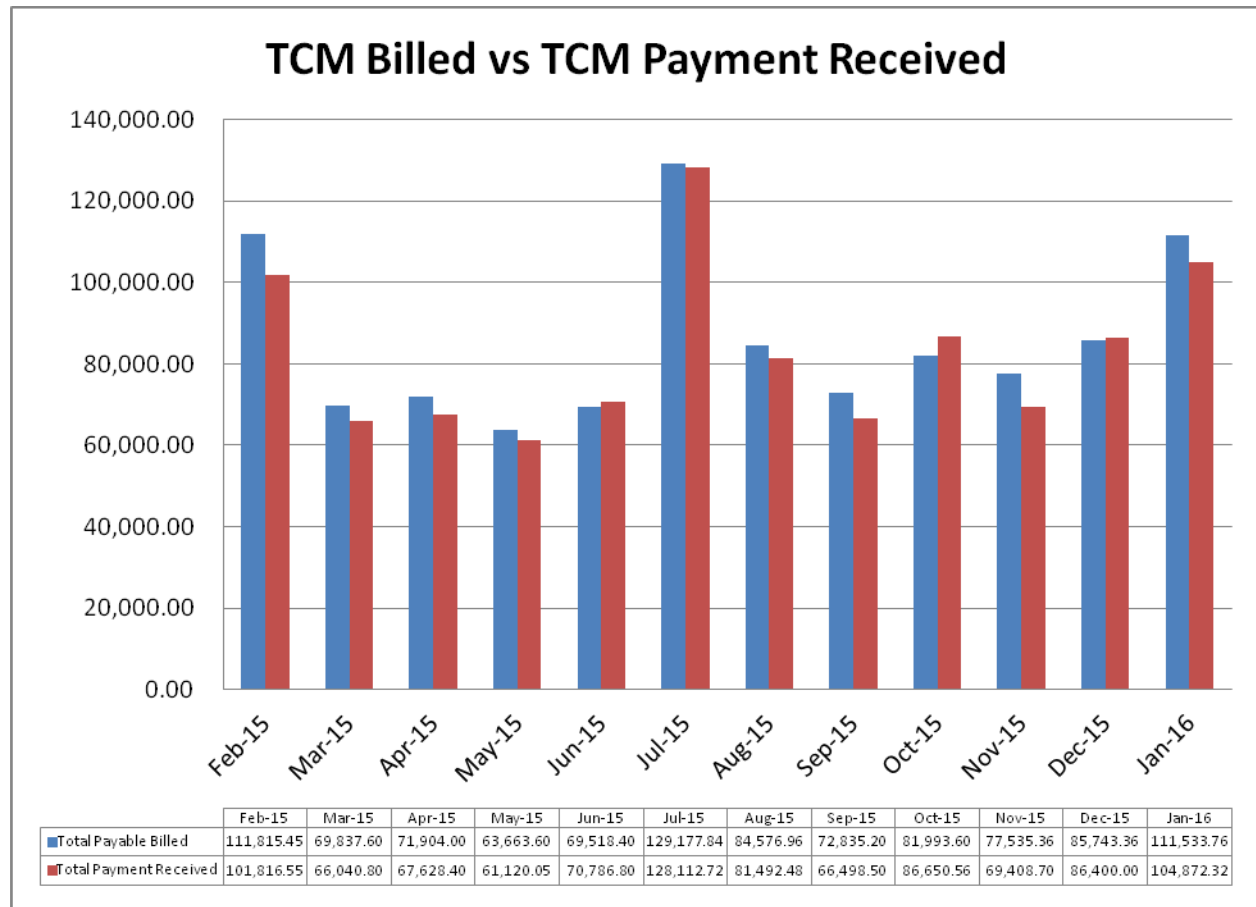
Parameters:

	Yes	No	NA	Percentage
Temporary Department	0	0	0	NaN
Targeted Case Management	27	0	0	100.00 %
Cimor Update	1	0	0	100.00 %
Intake	0	0	0	NaN
Ineligible applicants	1	0	0	100.00 %
Duplicate record	0	0	0	NaN
CCDDR	3	0	0	100.00 %
Total	32	0	0	100.00 %
Goal				100 %

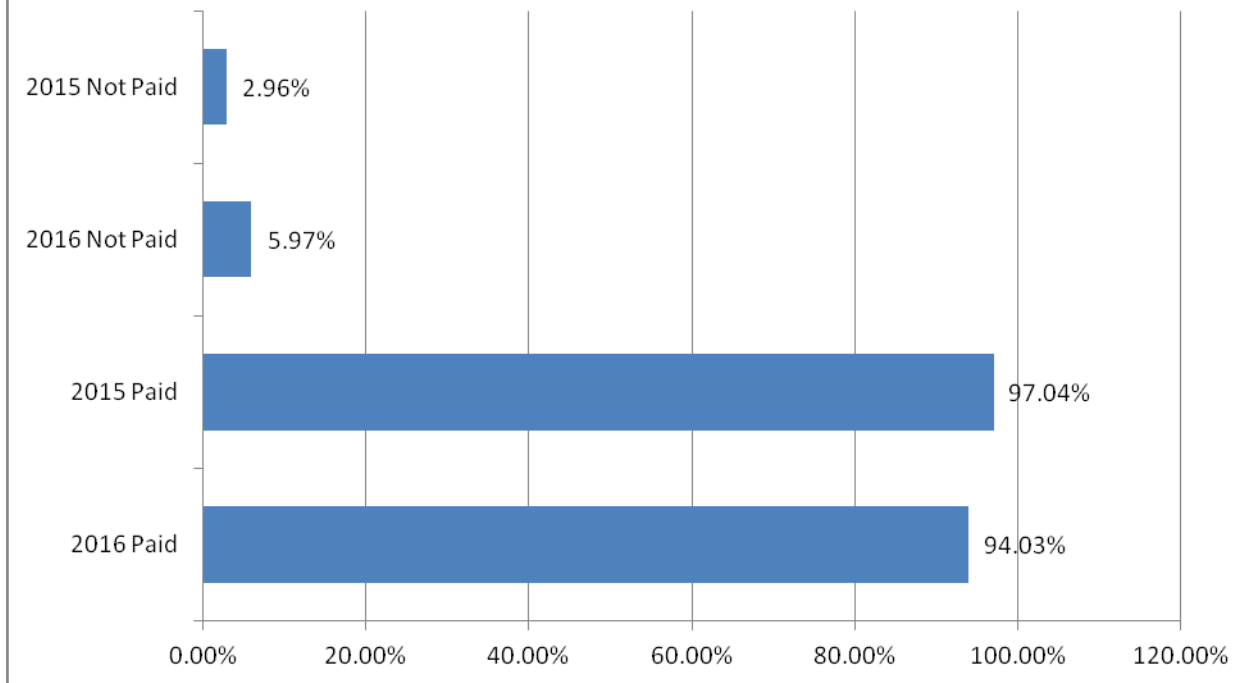
Agency Economic Report (Unaudited)

January 2016

Targeted Case Management Income



2016 vs 2015 Percentage Comparison Medicaid Billed vs Medicaid Paid



Support Coordination YTD Budgeted vs. Actual Hours Worked and Hours Billable

Budgeted Hours Worked	Actual Hours Worked	Variance	Budgeted Hours Billable	Actual Billable Hours Worked	Variance	Actual Billable Hours Worked	Expected Hours Billable Worked Based on Caseload	Variance	Actual % Billable Average	Expected % Billable Average	Average Variance
1,768.71	1,475.18	(293.53)	1,268.46	1,079.65	(188.81)	1,079.65	1,139.61	(59.96)	71.66%	74.49%	-2.83%
		-16.60%			-14.88%			-5.55%			

Camden County Developmental Disability Resources
Budget vs. Actuals: FY2016 Budget - FY16 P&L Departments
January 2016

	Grants			TCM			Total		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
Income									
4000 Income	771,292	796,662	(25,370)	105,385	128,070	(22,685)	876,677	924,732	(48,055)
Total Income	771,292	796,662	(25,370)	105,385	128,070	(22,685)	876,677	924,732	(48,055)
Expenses									
5000 Payroll & Benefits			0	73,070	76,761	(3,691)	73,070	76,761	(3,691)
5100 Repairs & Maintenance			0	531	435	96	531	435	96
5500 Contracted Business Services			0	5,846	5,360	486	5,846	5,360	486
5600 Presentations/Public Meetings			0	846	675	171	846	675	171
5700 Office Expenses			0	1,913	3,328	(1,415)	1,913	3,328	(1,415)
5800 Other General & Administrative	0		0	8,608	6,826	1,782	8,608	6,826	1,782
5900 Utilities			0	940	1,050	(110)	940	1,050	(110)
6100 Insurance			0	1,178	1,350	(172)	1,178	1,350	(172)
6500 Medicaid Match	0	0	0			0	0	0	0
6700 Partnership for Hope	0	1,600	(1,600)			0	0	1,600	(1,600)
6900 Targeted Case Management		0	0			0	0	0	0
7100 Housing Programs	7,576	9,202	(1,626)			0	7,576	9,202	(1,626)
7200 CLC	12,612	12,887	(275)			0	12,612	12,887	(275)
7300 Sheltered Employment Programs	22,931	28,593	(5,662)			0	22,931	28,593	(5,662)
7900 Special/Additional Needs	6,085	9,445	(3,360)			0	6,085	9,445	(3,360)
Total Expenses	49,204	61,727	(12,523)	92,931	95,785	(2,854)	142,136	157,512	(15,376)
Net Operating Income	722,088	734,935	(12,847)	12,453	32,285	(19,832)	734,541	767,220	(32,679)
Other Expenses									
8500 Depreciation			0	2,397	2,294	103	2,397	2,294	103
Total Other Expenses	0	0	0	2,397	2,294	103	2,397	2,294	103
Net Other Income	0	0	0	(2,397)	(2,294)	(103)	(2,397)	(2,294)	(103)
Net Income	722,088	734,935	(12,847)	10,056	29,991	(19,935)	732,144	764,926	(32,782)

Budget Variance Report for the Month of January 2016

Total Income: During January of 2016, total gross income for Grant Programs was lower than budgeted expectations due to lower than anticipated tax collections. TCM Program net income was lower than budgeted expectations because several individuals/guardians/families have not yet submitted all information to re-certify annual Medicaid eligibility, causing a lapse in Medicaid coverage; Support Coordinator absences were higher than budgeted; and the overall Support Coordination billable percentage of hours worked was lower than budgeted.

Total Expenses: Overall Grant Program expenses were lower than budgeted primarily because Partnership for Hope, Housing Program, Sheltered Employment Program, and Special Needs Program expenses were lower than anticipated. Overall TCM expenses were lower than budgeted primarily due to lower than anticipated payroll and office expenses.

Camden County Developmental Disability Resources
Balance Sheet
As of January 31, 2016

ASSETS

Current Assets

Bank Accounts

1000 Bank Accounts

1005 Grant Bank Accounts

1010 Grant Account (County Tax Funds) - First Nat'l Bank

1015 Grant Reserve Account (County Tax Funds) - Central Bank

1020 Grant Certificate of Deposit (County Tax Funds)

1025 Grant Account (County Tax Funds) - Sullivan Bank

1030 Grant Operating Reserves Account (Tax Funds) - Sullivan Bank

Total 1005 Grant Bank Accounts

1050 TCM Bank Accounts

1055 TCM Account (TCM Funds) - 1st Nat'l Bank

1060 TCM Certificate of Deposit (TCM Funds)

Total 1050 TCM Bank Accounts

Total 1000 Bank Accounts

Total Bank Accounts

Accounts Receivable

1300 Property Taxes

1310 Property Tax Receivable

1315 Allowance for Doubtful Accounts

Total 1300 Property Taxes

1350 Allowance for Doubtful Accounts

Total Accounts Receivable

Other current assets

1399 TCM Remittance Advices In-Transit

1400 Other Current Assets

1410 Other Deposits

Total 1400 Other Current Assets

1450 Prepaid Expenses

1455 Prepaid-Insurance

Total 1450 Prepaid Expenses

Total Other current assets

Total Current Assets

Fixed Assets

1500 Fixed Assets

1510 100 Third Street Land

1511 Keystone Land

1520 100 Third Street Building

1521 Keystone

1525 Accumulated Depreciation - 100 Third Street

1526 Accumulated Depreciation - Keystone

1530 100 Third Street Remodeling

1531 Keystone Remodeling

1535 Acc Dep - Remodeling - 100 Third Street

1536 Acc Dep - Remodeling - Keystone

1540 Equipment

Grants	TCM	Total
		0
		0
15,256	0	15,256
229		229
0		0
805,560		805,560
217,615		217,615
1,038,660	0	1,038,660
		0
0	267,886	267,886
	0	0
0	267,886	267,886
1,038,660	267,886	1,306,546
1,038,660	267,886	1,306,546
		0
981,753		981,753
(24,155)		(24,155)
957,598	0	957,598
0		0
957,598	0	957,598
0	72,265	72,265
		0
0		0
0	0	0
	0	0
0	15,268	15,268
0	15,268	15,268
0	87,533	87,533
1,996,258	355,419	2,351,678
		0
	47,400	47,400
	14,000	14,000
	431,091	431,091
	163,498	163,498
	(114,943)	(114,943)
	(6,131)	(6,131)
	126,736	126,736
	17,949	17,949
	(33,694)	(33,694)
	(906)	(906)
	60,959	60,959

1545 Accumulated Depreciation - Equipment		(28,781)	(28,781)
1550 Vehicles		6,740	6,740
1555 Accumulated Depreciation - Vehicles		(6,740)	(6,740)
Total 1500 Fixed Assets	0	677,176	677,176
Total Fixed Assets	0	677,176	677,176
TOTAL ASSETS	1,996,258	1,032,595	3,028,854
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
1900 Accounts Payable	5,400	5,133	10,533
Total Accounts Payable	5,400	5,133	10,533
Other Current Liabilities			
2000 Current Liabilities			0
2005 Accrued Accounts Payable	0	0	0
2006 DMH Payable	0		0
2010 Accrued Payroll Expense	0	259	259
2015 Accrued Compensated Absences	0	0	0
2025 Prepaid Services	0		0
2030 Deposits	0	17	17
2050 Prepaid Tax Revenue	1,410		1,410
2055 Deferred Inflows - Property Taxes	880,408		880,408
2060 Payroll Tax Payable		0	0
2061 Federal W / H Tax Payable	0	(347)	(347)
2062 Social Security Tax Payable	0	158	158
2063 Medicare Tax Payable	0	(17)	(17)
2064 MO State W / H Tax Payable	0	1,461	1,461
Total 2060 Payroll Tax Payable	0	1,256	1,256
2070 Payroll Clearing			0
2071 AFLAC Pre-tax W / H	0	1,012	1,012
2072 AFLAC Post-tax W / H	0	126	126
2073 Vision Insurance W / H	0	(84)	(84)
2074 Health Insurance W / H	0	0	0
2075 Dental Insurance W / H	0	(495)	(495)
2076 Savings W / H		0	0
2078 Misc W / H		316	316
2079 Other W / H		0	0
Total 2070 Payroll Clearing	0	876	876
Total 2000 Current Liabilities	881,818	2,408	884,226
Total Other Current Liabilities	881,818	2,408	884,226
Total Current Liabilities	887,218	7,541	894,759
Total Liabilities	887,218	7,541	894,759
Equity			
3000 Restricted Grant Fund Balances			0
3001 Operational	0		0
3005 Operational Reserves	217,546		217,546
3010 Transportation	19,959		19,959
3015 New Programs	0		0
3030 Special Needs	655		655
3040 Sheltered Workshop	0		0
3045 Traditional Medicaid Match	6,718		6,718
3050 Partnership for Hope Match	5,106		5,106
3055 Building/Remodeling/Expansion	42,165		42,165
3065 Legal	19,024		19,024

3070 TCM	0		0
Total 3000 Restricted Grant Fund Balances	311,172	0	311,172
3500 Restricted TCM Fund Balances			0
3501 Operational		40,301	40,301
3505 Operational Reserves		194,949	194,949
3510 Transportation		0	0
3515 New Programs		0	0
3530 Special Needs		0	0
3550 Partnership for Hope Match		0	0
3555 Building/Remodeling/Expansion		21,636	21,636
3560 Sponsorships		0	0
3565 Legal		12,001	12,001
3599 Other		679,573	679,573
Total 3500 Restricted TCM Fund Balances	0	948,460	948,460
3900 Unrestricted Fund Balances	1	(49)	(48)
3950 Prior Period Adjustment	0	0	0
3999 Clearing Account	38,098	104,268	142,367
Net Income	722,088	10,056	732,144
Total Equity	1,071,359	1,062,737	2,134,095
TOTAL LIABILITIES AND EQUITY	1,958,576	1,070,278	3,028,854

Camden County Developmental Disability Resources

Statement of Cash Flows

January 2016

	Grants	TCM	Total
OPERATING ACTIVITIES			
Net Income	722,088	10,056	732,144
Adjustments to reconcile Net Income to Net Cash provided by operations:			0
1455 Prepaid Expenses:Prepaid-Insurance		2,707	2,707
1525 Fixed Assets:Accumulated Depreciation - 100 Third Street		898	898
1526 Fixed Assets:Accumulated Depreciation - Keystone		341	341
1535 Fixed Assets:Acc Dep - Remodeling - 100 Third Street		528	528
1536 Fixed Assets:Acc Dep - Remodeling - Keystone		75	75
1545 Fixed Assets:Accumulated Depreciation - Equipment		555	555
1900 Accounts Payable	5,400	4,890	10,290
2061 Current Liabilities:Payroll Tax Payable:Federal W / H Tax Payable		0	0
2062 Current Liabilities:Payroll Tax Payable:Social Security Tax Payable		0	0
2063 Current Liabilities:Payroll Tax Payable:Medicare Tax Payable		0	0
2064 Current Liabilities:Payroll Tax Payable:MO State W / H Tax Payable		(635)	(635)
2071 Current Liabilities:Payroll Clearing:AFLAC Pre-tax W / H		(55)	(55)
2072 Current Liabilities:Payroll Clearing:AFLAC Post-tax W / H		(8)	(8)
2073 Current Liabilities:Payroll Clearing:Vision Insurance W / H		(8)	(8)
2075 Current Liabilities:Payroll Clearing:Dental Insurance W / H		(34)	(34)
2076 Current Liabilities:Payroll Clearing:Savings W / H		0	0
2078 Current Liabilities:Payroll Clearing:Misc W / H		(278)	(278)
Net cash provided by operating activities	727,488	19,032	746,520
FINANCING ACTIVITIES			
3030 Restricted Grant Fund Balances:Special Needs	580		580
3040 Restricted Grant Fund Balances:Sheltered Workshop	0		0
3045 Restricted Grant Fund Balances:Traditional Medicaid Match	1,194		1,194
3050 Restricted Grant Fund Balances:Partnership for Hope Match	(3,849)		(3,849)
3065 Restricted Grant Fund Balances:Legal	(1,925)		(1,925)
3501 Restricted TCM Fund Balances:Operational		40,301	40,301
3555 Restricted TCM Fund Balances:Building/Remodeling/Expansion		16,431	16,431
3565 Restricted TCM Fund Balances:Legal		3,336	3,336
3900 Unrestricted Fund Balances	(70,867)	(164,336)	(235,204)
3999 Clearing Account	38,098	104,268	142,367
Net cash provided by financing activities	(36,769)	0	(36,769)
Net cash increase for period	690,718	19,032	709,751
Cash at beginning of period	347,942	321,119	669,061
Cash at end of period	1,038,660	340,151	1,378,811

Camden County Developmental Disability Resources Check Detail

January 2016

1025 Grant Account (County Tax Funds) - Sullivan Bank

Date	Transaction Type	Num	Name	Amount
01/07/2016	Bill Payment (Check)	3183	Achieving Life Skills	(292.80)
01/14/2016	Bill Payment (Check)	3184	Childrens Learning Center	(7,211.82)
01/14/2016	Bill Payment (Check)	3185	Lake Area Industries	(22,931.37)
01/15/2016	Bill Payment (Check)	3186	Elegant Transport	(250.00)
01/15/2016	Bill Payment (Check)	3187	MO HealthNet	(267.00)
01/15/2016	Bill Payment (Check)	3188	Missouri Ozarks Community Action, Inc.	(225.00)
01/15/2016	Bill Payment (Check)	3189	Brian Doerr	(253.00)
01/15/2016	Bill Payment (Check)	3190	Brookview Apartments of Camdenton	(100.00)
01/15/2016	Bill Payment (Check)	3191	Camden Manors, Inc.	(100.00)
01/15/2016	Bill Payment (Check)	3192	Camdenton Apartments dba Lauren's Place	(100.00)
01/15/2016	Bill Payment (Check)	3193	Garry Euler	(803.00)
01/15/2016	Bill Payment (Check)	3194	Glen Donnach, LLC	(100.00)
01/15/2016	Bill Payment (Check)	3195	J.C. Sutton LLC	(404.00)
01/15/2016	Bill Payment (Check)	3196	John Farrell Real Estate Company	(281.00)
01/15/2016	Bill Payment (Check)	3197	Phyllis Ilene Hood	(588.00)
01/15/2016	Bill Payment (Check)	3198	Professional Management Group, Inc.	(177.00)
01/15/2016	Bill Payment (Check)	3199	Revelation Construction & Development, LLC	(100.00)
01/15/2016	Bill Payment (Check)	3200	T&L Morgan Properties LLC	(355.00)
01/15/2016	Bill Payment (Check)	3201	Valerie Stonitsch	(193.00)
01/15/2016	Bill Payment (Check)	3202	Velma Spawn	(100.00)
01/15/2016	Bill Payment (Check)	3203	Wimaca Oaks Apartments, LLC	(436.00)
01/15/2016	Bill Payment (Check)	3204	MO HealthNet	(498.00)
01/15/2016	Bill Payment (Check)	3205	Camdenton Apartments dba Lauren's Place	(121.00)
01/15/2016	Bill Payment (Check)	3206	J.C. Sutton LLC	(356.00)
01/15/2016	Bill Payment (Check)	3207	Professional Management Group, Inc.	(100.00)
01/15/2016	Bill Payment (Check)	3208	Revelation Construction & Development, LLC	(495.00)
01/15/2016	Bill Payment (Check)	3209	MO HealthNet	(512.00)
01/15/2016	Bill Payment (Check)	3210	Professional Management Group, Inc.	(100.00)
01/15/2016	Bill Payment (Check)	3211	Revelation Construction & Development, LLC	(717.00)
01/15/2016	Bill Payment (Check)	3212	MO HealthNet	(122.00)
01/15/2016	Bill Payment (Check)	3213	Revelation Construction & Development, LLC	(322.00)
01/15/2016	Bill Payment (Check)	3214	MO HealthNet	(292.00)
01/15/2016	Bill Payment (Check)	3215	Revelation Construction & Development, LLC	(422.00)
01/15/2016	Bill Payment (Check)	3217	MO HealthNet	(402.00)
01/15/2016	Bill Payment (Check)	3216	MO HealthNet	(39.00)
01/15/2016	Bill Payment (Check)	3218	MO HealthNet	(21.00)
01/15/2016	Bill Payment (Check)	3219	MO HealthNet	(320.00)
01/15/2016	Bill Payment (Check)	3220	MO HealthNet	(196.00)
01/15/2016	Bill Payment (Check)	3221	MO HealthNet	(659.00)
01/25/2016	Bill Payment (Check)	3222	Bryan Cave LLP	(1,925.00)
01/25/2016	Bill Payment (Check)	3224	Professional Management Group, Inc.	0.00
01/26/2016	Bill Payment (Check)	3225	DMH Local Tax Matching Fund	(3,849.28)
01/26/2016	Bill Payment (Check)	3226	MO HealthNet	(508.00)
01/26/2016	Bill Payment (Check)	3227	Professional Management Group, Inc.	(628.00)
01/26/2016	Bill Payment (Check)	3228	DMH Local Tax Matching Fund	(5,184.07)
01/26/2016	Bill Payment (Check)	3229	MO HealthNet	(234.00)

01/26/2016	Bill Payment (Check)	3230	Lake Area Industries	(25,811.00)
01/29/2016	Bill Payment (Check)	3231	MO HealthNet	(641.00)
01/29/2016	Bill Payment (Check)	3232	MO HealthNet	(746.00)
01/29/2016	Bill Payment (Check)	3233	MO HealthNet	(279.00)

1055 TCM Account (TCM Funds) - 1st Nat'l Bank

Date	Transaction Type	Num	Name	Amount
01/01/2016	Check	SVCCHRG		(49.95)
01/07/2016	Bill Payment (Check)	6291	G G Maha	(2.10)
01/07/2016	Bill Payment (Check)	6292	Annie Meyer	(205.98)
01/07/2016	Bill Payment (Check)	6293	LaSella M Wynes	(35.00)
01/07/2016	Bill Payment (Check)	6294	Aflac	(819.41)
01/07/2016	Bill Payment (Check)	6295	AT&T	(81.74)
01/07/2016	Bill Payment (Check)	6296	Clean Cut Lawn Care etc. LLC	(30.00)
01/07/2016	Bill Payment (Check)	6297	Connie L Baker	(36.09)
01/07/2016	Bill Payment (Check)	6298	Direct Service Works	(795.00)
01/07/2016	Bill Payment (Check)	6299	G G Maha	(69.88)
01/07/2016	Bill Payment (Check)	6300	Jeanna K Cupp	(181.28)
01/07/2016	Bill Payment (Check)	6301	KMB Technical Group, Inc.	(836.00)
01/07/2016	Bill Payment (Check)	6302	Lagers	(4,248.72)
01/07/2016	Bill Payment (Check)	6303	Lake Area Industries	(50.00)
01/07/2016	Bill Payment (Check)	6304	Linda Simms	(196.59)
01/07/2016	Bill Payment (Check)	6305	Lori Cornwell	(115.12)
01/07/2016	Bill Payment (Check)	6306	MSW Interactive Designs LLC	(30.00)
01/07/2016	Bill Payment (Check)	6307	National Pen Co. LLC	(169.45)
01/07/2016	Bill Payment (Check)	6308	Republic Services #435	(94.41)
01/07/2016	Bill Payment (Check)	6309	Ryan Johnson	(179.97)
01/07/2016	Bill Payment (Check)	6310	Summit Natural Gas of Missouri	(15.82)
01/07/2016	Bill Payment (Check)	6311	Linda Gifford	(89.50)
01/07/2016	Bill Payment (Check)	6312	Mo Department Of Revenue	(5.88)
01/07/2016	Bill Payment (Check)	6313	Myrna Blaine	(115.15)
01/07/2016	Bill Payment (Check)	6314	Ameren Missouri	(433.18)
01/07/2016	Bill Payment (Check)	6315	Angela St. Joan	(203.95)
01/07/2016	Bill Payment (Check)	6316	Camden County PWSD #2	(42.14)
01/07/2016	Bill Payment (Check)	6317	Glenda North	(65.00)
01/07/2016	Bill Payment (Check)	6318	LaCled Electric Cooperative	(348.16)
01/07/2016	Bill Payment (Check)	6319	Lakeside Office Supply	(65.66)
01/07/2016	Bill Payment (Check)	6320	Refills Ink	(39.99)
01/07/2016	Bill Payment (Check)	6321	US Department of Education - Tracking # 1017780285	(593.73)
01/13/2016	Expense	151191	Jennifer Clemons	(507.50)
01/13/2016	Expense	151192	Connie L Baker	(867.29)
01/13/2016	Expense	151193	Myrna Blaine	(1,357.86)
01/13/2016	Expense	151194	Lori Cornwell	(820.34)
01/13/2016	Expense	151195	Jeanna K Cupp	(917.64)
01/13/2016	Expense	151196	Linda Gifford	(852.04)
01/13/2016	Expense	151197	Sharla Jenks	(842.48)
01/13/2016	Expense	151198	Ryan Johnson	(1,012.07)
01/13/2016	Expense	151199	Micah J Joseph	(1,050.78)
01/13/2016	Expense	151200	Angela St. Joan	(1,100.12)
01/13/2016	Expense	151201	Annie Meyer	(1,085.56)
01/13/2016	Expense	151202	Edmond J Thomas	(1,165.21)
01/13/2016	Expense	151203	Eddie L Thomas	(2,054.29)
01/13/2016	Expense	151204	Nicole M Whittle	(1,049.78)

01/13/2016	Expense	151205	LaSella M Wynes	(596.11)
01/13/2016	Expense	01/13/2016-safedeposi	First National Bank	(25.00)
01/13/2016	Expense	01/13/2016	Internal Revenue Service	(5,116.38)
01/14/2016	Expense	01/14/2016	Edward Jones	(50.00)
01/15/2016	Bill Payment (Check)	6322	Advantage Printing & Signs	(3.59)
01/15/2016	Bill Payment (Check)	6323	Childrens Learning Center	(35.82)
01/15/2016	Bill Payment (Check)	6324	Delta Voice & Data Technologies, LLC	(100.00)
01/15/2016	Bill Payment (Check)	6325	Ezard's, Inc.	(1,875.99)
01/15/2016	Bill Payment (Check)	6326	Occupational Medicine Clinic	(48.00)
01/15/2016	Bill Payment (Check)	6327	Bankcard Center	(2,146.34)
01/15/2016	Bill Payment (Check)	6328	City Of Camdenton	(41.06)
01/15/2016	Bill Payment (Check)	6329	Clean Cut Lawn Care etc. LLC	(130.00)
01/15/2016	Bill Payment (Check)	6330	Lake Area Chamber of Commerce	(100.00)
01/15/2016	Bill Payment (Check)	6331	Lake Area Industries	(50.00)
01/15/2016	Bill Payment (Check)	6332	Micah J Joseph	(189.24)
01/15/2016	Bill Payment (Check)	6333	Office Business Equipment	(68.13)
01/15/2016	Bill Payment (Check)	6334	Sharla Jenks	(98.21)
01/15/2016	Bill Payment (Check)	6335	Evers & Company, CPA's, L.L.C.	(3,040.00)
01/15/2016	Bill Payment (Check)	6336	G G Maha	(1,004.89)
01/15/2016	Bill Payment (Check)	6337	KMB Technical Group, Inc.	(480.00)
01/15/2016	Bill Payment (Check)	6338	Linda Simms	(1,064.86)
01/15/2016	Bill Payment (Check)	6339	Glenda North	(110.00)
01/15/2016	Bill Payment (Check)	6341	Mo State Highway Patrol	(34.75)
01/15/2016	Bill Payment (Check)	6342	Scott's Heating & Air	(364.50)
01/25/2016	Bill Payment (Check)	6343	Edward J. Rice Co., Inc.	(232.20)
01/25/2016	Bill Payment (Check)	6344	Delta Dental of Missouri	(430.23)
01/25/2016	Bill Payment (Check)	6345	Jessica North	(100.00)
01/25/2016	Bill Payment (Check)	6346	Mo Consolidated Health Care	(11,426.86)
01/25/2016	Bill Payment (Check)	6347	Clean Cut Lawn Care etc. LLC	(180.00)
01/25/2016	Bill Payment (Check)	6348	Eddie L Thomas	(204.61)
01/25/2016	Bill Payment (Check)	6349	Principal Life Ins	(201.98)
01/25/2016	Bill Payment (Check)	6350	Charter Business	(705.12)
01/25/2016	Bill Payment (Check)	6351	Missouri Dept of Revenue	(2,121.00)
01/25/2016	Bill Payment (Check)	6352	Mo Division Of Employment Security	(521.70)
01/27/2016	Expense	151209	Connie L Baker	(867.28)
01/27/2016	Expense	151208	Jennifer Clemons	(912.75)
01/27/2016	Expense	151210	Myrna Blaine	(1,391.17)
01/27/2016	Expense	151211	Lori Cornwell	(827.43)
01/27/2016	Expense	151212	Jeanna K Cupp	(899.34)
01/27/2016	Expense	151213	Linda Gifford	(842.58)
01/27/2016	Expense	151214	Sharla Jenks	(794.15)
01/27/2016	Expense	151215	Ryan Johnson	(1,053.84)
01/27/2016	Expense	151216	Micah J Joseph	(1,070.94)
01/27/2016	Expense	151217	Angela St. Joan	(1,115.07)
01/27/2016	Expense	151218	Annie Meyer	(1,099.48)
01/27/2016	Expense	151219	Edmond J Thomas	(1,197.54)
01/27/2016	Expense	151220	Eddie L Thomas	(2,054.32)
01/27/2016	Expense	151221	Nicole M Whittle	(970.53)
01/27/2016	Expense	151222	LaSella M Wynes	(682.44)
01/27/2016	Expense	151223	Marcie L. Vansyoc	(637.95)
01/27/2016	Expense	01/27/2016	Edward Jones	(50.00)
01/29/2016	Expense	01/29/2016	Internal Revenue Service	(5,650.76)
01/29/2016	Bill Payment (Check)	6353	G G Maha	(1,416.46)

01/29/2016	Bill Payment (Check)	6354	Linda Simms	(1,094.44)
01/29/2016	Bill Payment (Check)	6355	Deer Run Properties LLC	(210.00)
01/29/2016	Bill Payment (Check)	6356	E-Z Disposal	(22.00)
01/29/2016	Bill Payment (Check)	6357	Glenda North	(120.00)
01/29/2016	Bill Payment (Check)	6358	KMB Technical Group, Inc.	(270.00)
01/29/2016	Bill Payment (Check)	6359	Ollie K. Moore R. N.	(50.00)
01/29/2016	Bill Payment (Check)	6360	Jeanna K Cupp	(95.60)
01/29/2016	Bill Payment (Check)	6361	Lagers	(2,870.36)
01/29/2016	Bill Payment (Check)	6362	Marcie L. Vansyoc	(47.75)
01/29/2016	Bill Payment (Check)	6363	Republic Services #435	(93.70)
01/29/2016	Bill Payment (Check)	6364	Linda Simms	(209.40)

January 2016
Credit Card Statement

CENTRAL BANK

BL ACCT 00000256-10000000
CAMDEN CO DD RES
Account Number: ##### 5386
Page 1 of 4



Spide
Card

Bonus Points
Available
6,736

Account Summary

Billing Cycle		02/04/2016
Days In Billing Cycle		31
Previous Balance		\$2,146.34
Purchases	+	\$1,885.76
Cash	+	\$0.00
Special	+	\$0.00
Credits	-	\$31.73
Payments	-	\$2,146.34
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$1,854.03

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,145.97
Available Cash	\$6,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (800) 445-9272
Lost or Stolen Card: (866) 839-3485



Go to www.bankcardcenter.net



Write us at PO BOX 779, JEFFERSON CTY, MO
65102-0779

Payment Summary

NEW BALANCE \$1,854.03

MINIMUM PAYMENT \$56.00

PAYMENT DUE DATE 03/02/2016

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$2,146.34-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
01/19	01/19	01201961	PAYMENT - THANK YOU	\$2,146.34-

Cardholder Account Summary

MYRNA BLAINE #### 6176	Payments & Other Credits \$31.73-	Purchases & Other Charges \$412.71	Cash Advances \$0.00	Total Activity \$380.98
---------------------------	---	--	-------------------------	----------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/05	01/07	PBUS01	05410196006685018201542	CENEX LAKERS E07083850 CAMDENTON MO	\$32.31X
01/06	01/07		55500366006083001940448	CREDIT VOUCHER	\$12.30X
				WALMART.COM 08009666546 AR	
01/08	01/11	PBUS01	05410196010685018505615	CENEX LAKERS E07083850 CAMDENTON MO	\$27.56X

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

CENTRAL BANK
PO BOX 779
JEFFERSON CTY MO 65102-0779

Account Number

5386

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/04/16	\$1,854.03	\$56.00	03/02/16

\$

BL ACCT 00000256-10000000
CAMDEN CO DD RES
ATTN ACCOUNTS PAYABLE
PO BOX 722
CAMDENTON MO 65020-0722



MAKE CHECK PAYABLE TO:

BANKCARD SERVICES
PO BOX 8000
JEFFERSON CTY MO 65102-8000

5475780000055386 00005600 00185403



Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/19	01/20	PBUS01	55483826020400008964971	WAL-MART #0089 CAMDENTON MO	\$252.74 X
01/21	01/22	PBUS01	05410196021418212778060	USPS 28124200230700272 CAMDENTON MO	\$9.65 X
01/25	01/26	PBUS01	05436846026400037075323	WM SUPERCENTER #89 CAMDENTON MO	\$3.98 X
01/25	01/26	PBUS01	05410196025418212778397	USPS 28124200230700272 CAMDENTON MO	\$16.85 X
01/25	01/28		55483826027360143680317	CREDIT VOUCHER	\$19.43 X
				WAL-MART #0089 CAMDENTON MO	
01/28	01/29	PBUS01	05410196028418212791124	USPS 28124200230700272 CAMDENTON MO	\$33.10 X
02/01	02/02	PBUS01	05436846033400037483874	WM SUPERCENTER #89 CAMDENTON MO	\$17.72 X
02/03	02/04	PBUS01	55506296035006000122369	SIGNAL FOOD STORE 106 CAMDENTON MO	\$18.80 X

Cardholder Account Summary				
LINDA SIMMS ##### 0961		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,473.05	Cash Advances \$0.00
				Total Activity \$1,473.05

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/05	01/06	PBUS01	55432866005000437527584	INTUIT *QB ONLINE 800-286-6800 CA	\$39.95 X
01/07	01/08	PBUS01	55429506007894387339056	PAYPAL *VOLTAGESECU 4029357733 CA	\$34.18 X
01/07	01/08	PBUS01	05410196007418211196221	USPS 28603608230765119 OSAGE BEACH MO	\$5.31 X
01/08	01/10	PBUS01	55432866008000960846929	VISTAPR*VistaPrint.com 866-8936743 MA	\$20.02 X
01/11	01/12	PBUS01	55429506011894474324189	PAYPAL *VOLTAGESECU 4029357733 CA	\$33.09 X
01/11	01/12	PBUS01	55432866011000382031196	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$303.49 X
01/13	01/14	PBUS01	05416016013141000048231	WAL-MART #0089 CAMDENTON MO	\$19.99 X
01/14	01/15	PBUS01	55546506014602512306547	CENTRALMISSOURINEWSPAP 05737610283 MO	\$209.75 X
01/13	01/15	PBUS01	55457376014207388700065	COLUMBIA TRIBUNE 05738151522 MO	\$364.36 X
01/15	01/18	PBUS01	55421356017987186145363	EZARDS ACE HARDWARE ST OSAGE BEACH MO	\$7.95 X
01/16	01/18	PBUS01	55483826017091004600928	SAMSClub #4985 SPRINGFIELD MO	\$191.67 X
01/19	01/20	PBUS01	05410196019418201186832	USPS 28603608230765119 OSAGE BEACH MO	\$5.09 X
01/22	01/24	PBUS01	25140526023000015000016	CAMDENTON AREA CHAMB CAMDENTON MO	\$15.00 X
01/22	01/24	PBUS01	05410196022418221187096	USPS 28603608230765119 OSAGE BEACH MO	\$139.60 X
01/25	01/27	PBUS01	05140486026710019938872	WOODS MARKET 2068 OSAGE BEACH MO	\$24.33 X
01/25	01/27	PBUS01	05410196026255215707943	SUBWAY 00172569 OSAGE BEACH MO	\$33.00 X
01/26	01/27	PBUS01	05410196026418211198240	USPS 28603608230765119 OSAGE BEACH MO	\$16.09 X
01/27	01/28	PBUS01	05410196027418221187570	USPS 28603608230765119 OSAGE BEACH MO	\$5.09 X
01/29	01/31	PBUS01	05410196029418221187677	USPS 28603608230765119 OSAGE BEACH MO	\$5.09 X

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.BANKCARDCENTER.NET AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY. ENROLL TODAY!

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$.31.

ScoreCard Bonus Points Information as of 02/03/2016						
	Beginning Balance	Points Earned	Bonus Earned	Points Adjusted	Points Redeemed	Ending Balance
	4,540	1,836	360	0	0	6,736

GIER OIL #18 535
EAST US HWY 54
CAMDENTON, MO 65020

Gier oil
GP1078708385501
535 E US Hwy 54
Camdenton, Mo
65020

01/05/2016 634393701
10:17:26 AM

XXXXXXXXXXXX6176
MasterCard
INVOICE 01820154
AUTH 65534C

PUMP# 6
REGULAR 19.716G
PRICE/GAL \$1.639
FUEL TOTAL \$ 32.31

Total \$ 32.31

CREDIT \$ 32.31

THANKS FOR SHOPPING
AT EAGLE STOP!!!

Subtotal (1 item) Pickup Est. tax

Total

DAH # 4384470

\$12.30 FREE \$164.50

\$176.80

Payment type

Ending in 6176

Billing address

Myrna Blaine
100 3rd Street
PO Box 722
Camdenton, MO 65020

micah_joseph@hotmail.com

\$12.30 credit

Refund for sales tax
paid on past order

GIER OIL #18 535
EAST US HWY 54
CAMDENTON, MO 65020

Gier oil
GP1078708385501
535 E US Hwy 54
Camdenton, Mo
65020

01/08/2016 634396231
04:56:26 PM

XXXXXXXXXXXX6176
MasterCard
INVOICE 01850561
AUTH 64154C

PUMP# 7
REGULAR 16.916G
PRICE/GAL \$1.629

FUEL TOTAL \$ 27.56

Total = \$ 27.56

CREDIT \$ 27.56

THANKS FOR SHOPPING
AT EAGLE STOP!!!



(573) 346 - 3588
MANAGER BRENDA GARRETT
94 CECIL ST

CAMDENTON MD 65020

ST# 00089 DP# 001319 TE# 08 TR# 08177
PAPER TOWELS 003040021651 8.62 0
PAPER TOWELS 003040021648 5.74 0
ENR ALK AA16 003980010803 10.97 0
ENR ALK AA16 003980010803 10.97 0
BT NANO MICE 087826000886 19.88 0
CHARGE CABLE 074588369237 19.43 0
MOUSE 009785506659 19.88 0
KEYBOARD 009785510756 44.63 0
KEYBOARD 009785507745 34.88 0
TAPE DISP 002120066104 3.97 0
747 STAPLER 007471174768 14.84 0
CM 6 PK LGL 002622956687 1.73 0
BINDER CLIPS 002775501320 1.88 0
BINDER CLIPS 002775501320 1.88 0
BINDER CLIPS 002775501320 1.88 0
ACNT PKT 4C 007164127165 2.64 0
SH HL 4 1CT 007164110703 2.64 0
PAPER CLIP 005050572511 1.37 0
PAPER CLIP 005050572511 1.37 0
PAPER CLIP 005050572511 1.37 0
PAPER CLIP 005050572511 1.37 0
PAPER CLIP 005050572511 1.37 0
3PK SCISSORS 007357715461 3.97 0
FILE BANDS 007181507804 2.88 0
CM CAN PAD 002622956684 4.96 0
CLIPBOARD 004435700094 1.44 0
CLIPBOARD 004435700094 1.44 0
HOOK UTIL LG 005113165142 2.94 0
HOOK UTIL LG 005113165142 2.94 0
2X2 SS NOTE 005114132504 6.47 0
NOTES 12PK 005114197404 6.42 0
CNOL WOODS 007600137007 5.97 0
SUBTOTAL 252.74
TOTAL 252.74
MCARD TEND 252.74

— returned 1/25/16

ACCOUNT # **** * 6176 S
APPROVAL # 60584C
REF # 601900896497
PAYMENT SERVICE - A
TERMINAL # 168293801

01/19/16 08:41:09

CHANGE DUE 0.00

ITEMS SOLD 32

TC# 1843 9080 0262 4756 8621 2



Low Prices You Can Trust. Every Day.
01/19/16 08:41:10

CUSTOMER COPY

Savings Catcher! Scan with Walmart app



=====

CAMDENTON
 625 W US HIGHWAY 54
 CAMDENTON
 MO
 650209998
 2812420020
 01/21/2016 (800)275-8777 3:56 PM

=====

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail	1	\$3.40
------------------	---	--------

Large Envelope
 (Domestic)
 (LAKE OZARK, MO 65049)
 (Weight:0 Lb 11.90 Oz)
 (Expected Delivery Day)
 (Saturday 01/23/2016)

Certified	1	\$3.45
-----------	---	--------

(USPS Certified Mail #)
 (70140150000173095779)

Return Receipt	1	\$2.80
----------------	---	--------

(USPS Return Receipt #)
 (9590952106150000053332)

Total		\$9.65
-------	--	--------

Credit Card Remitd		\$9.65
--------------------	--	--------

(Card Name:MasterCard)
 (Account #:XXXXXXXXXX6176)
 (Approval #:66342C)
 (Transaction #:806)

 BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit USPS.com USPS Tracking or call 1-800-222-1811.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
 (Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

LAKE OZARK, MO 65049

Postage	\$3.45
Certified Fee	\$2.80
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$9.65

Postmark Here

01/21/2016

Sent To

Miller County Board for Services
 For the Developmentally Disabled
 PO Box 2290
 Lake Ozark, MO 65049

PS Form 3800

7014 0150 0001 7309 5779

HOW WAS YOUR EXPERIENCE?

Tell us about your visit today and you could win 1 of 5 \$1000 Walmart gift cards or 1 of 750 \$100 Walmart gift cards. Díganos acerca de su visita a Walmart hoy y usted podría ganar una de las 5 tarjetas de regalo de Walmart de \$1000 o una de las 750 tarjetas de regalo de Walmart de \$100.

<http://www.survey.walmart.com>

ID #: 7JWXW8Z1HR

No Purchase Necessary. Must be 18 or older and a legal resident of the 50 US, DC, or PR to enter. To enter without purchase and for official rules, visit www.entry.survey.walmart.com. Sweepstakes period ends on the date outlined in the official rules. Survey must be taken within ONE week of today. Void where prohibited. THANK YOU!

Walmart 
Save money. Live better.

(573) 346 - 3588
MANAGER BRENDA GARRETT
94 CECIL ST
CAMDENTON MO 65020
ST# 00089 OP# 002828 TE# 03 TR# 05179
GV CREAMER 007874243367 F 3.98 0
SUBTOTAL 3.98
TOTAL 3.98
MCARD TEND 3.98

ACCOUNT # ***** 6176 S
APPROVAL # 62186C
REF # 1042000314
TERMINAL # 168293948

01/25/16 17:42:17

CHANGE DUE 0.00

ITEMS SOLD 1

TC# 5298 7187 9295 0335 6969



Low Prices You Can Trust. Every Day.
01/25/16 17:42:17

CUSTOMER COPY

Savings Catcher! Scan with Walmart app



=====

CAMDENTON
 625 W US HIGHWAY 54
 CAMDENTON
 MO
 650209998
 2812420020
 01/25/2016 (800)275-8777 3:26 PM

=====

Product Description	Sale Qty	Final Price
PM 2-Day (Domestic) (SAINT CHARLES, MO 63303) (Weight:6 Lb 15.00 Oz) (Expected Delivery Day) (Wednesday 01/27/2016)	1	\$10.60
Certified (USPS Certified Mail #) (70140150000173095786)	1	\$3.45
Return Receipt (USPS Return Receipt #) (9590952106150000053394)	1	\$2.80

Total \$16.85

Credit Card Remitd \$16.85

(Card Name:MasterCard)
 (Account #:XXXXXXXXXX6176)
 (Approval #:66453C)
 (Transaction #:839)

Text your tracking number to 28777
 (2USPS) to get the latest status.
 Standard Message and Data rates may
 apply. You may also visit USPS.com
 USPS Tracking or call 1-800-222-1811.

 BRIGHTEN SOMEONE'S MAILBOX. Greeting
 cards available for purchase at select
 Post Offices.

Save this receipt as evidence of
 insurance. For information on filing
 an insurance claim go to
<https://www.usps.com/help/claims.htm>.

Order stamps at usps.com/shop or call
 1-800-Stamp24. Go to
usps.com/clicknship to print shipping
 labels with postage. For other
 information call 1-800-ASK-USPS.

 Get your mail when and where you want
 it with a secure Post Office Box. Sign
 up for a box online at
usps.com/poboxes

7014 0150 0001 7309 5786

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For delivery information visit our website at www.usps.com

SAINT CHARLES, MO 63303

Postage

\$7.45

Certified Fee

\$2.80

Return Receipt Fee
(Endorsement Required)

\$0.00

Restricted Delivery Fee
(Endorsement Required)

\$0.00

Total Postage & Fees

\$10.60

\$16.85

Postmark
Here

JAN 25 2015

01/25/2016

Sent To

Atten: Robyn Peyton

Street, Apt. No.
or PO Box No.

DDR Case Management Program

City, State, ZIP

1025 Country Club Rd

St Charles, MO 63303

PS Form 3800, 8-10

See reverse for instructions

Walmart 
Save money. Live better.

(573) 346 - 3588
MANAGER BRENDA GARRETT
94 CECIL ST
CAMDENTON MO 65020
WAL-MART STORE # 89
CAMDENTON, MO

ST# 00089 OP# 004041 TE# 92 TR# 05079
MASTERCARD

*** CREDIT ISSUED ***
GENERAL MDSE TOTAL
APPROVAL #
TERMINAL # 168294019

19.43-
REFUND

Low Prices You Can Trust. Every Day.
01/25/16 16:42:47

CUSTOMER COPY

Returned
item from
1/19/16 purchase

=====

CAMDENTON
625 W US HIGHWAY 54
CAMDENTON
MO
650209998
2812420020
01/28/2016 (800)275-8777 3:28 PM
=====

Product Sale Final
Description Qty Price

PM 2-Day	1	\$7.15
(Domestic)		
(OLIVE BRANCH, MS 38654)		
(Weight:1 Lb 6.60 Oz)		
(Expected Delivery Day)		
(Saturday 01/30/2016)		
Certified	1	\$3.45
(USPS Certified Mail #)		
(70140150000173095809)		
Return	1	\$2.80
Receipt		
(USPS Return Receipt #)		
(9590952106150000053295)		
PM 2-Day	1	\$13.45
Med FR Box		
(Domestic)		
(ROLLA, MO 65402)		
(Flat Rate)		
(Expected Delivery Day)		
(Saturday 01/30/2016)		
Certified	1	\$3.45
(USPS Certified Mail #)		
(70140150000173095793)		
Return	1	\$2.80
Receipt		
(USPS Return Receipt #)		
(9590952106150000053301)		

Total \$33.10

Credit Card Remitd **\$33.10**
(Card Name:MasterCard)
(Account #:XXXXXXXXXX6176)
(Approval #:68191C)
(Transaction #:112)

Text your tracking number to 28777
(2USPS) to get the latest status.
Standard Message and Data rates may
apply. You may also visit USPS.com
USPS Tracking or call 1-800-222-1811.

7014 0150 0001 7309 5793

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

ROLLA, MO 65402

OFFICIAL USE

Postage	\$3.45
Certified Fee	\$2.80
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$13.45
	\$19.70

Stamp: CAMDENTON MO 0020 04
JAN 28 2016
Postmark Here
USPS #6520
01/28/2016

Sent To: **Records**
Rolla Regional Center
105 Fairgrounds Road
P.O. Box 1098
Rolla, MO 65402

PS Form 3800, Aug 2005

7014 0150 0001 7309 5809

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OLIVE BRANCH, MS 38654

OFFICIAL USE

Postage	\$7.15
Certified Fee	\$2.80
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$13.40

Stamp: CAMDENTON MO 0020 04
JAN 28 2016
Postmark Here
USPS #6520
01/28/2016

Sent To: **9355 Lacey Ln.**
Olive Branch, MS 38654

PS Form 3800, August 2005

Client #
4368567

Walmart

Save money. Live better.

(573) 346 - 3588
MANAGER BRENDA GARRETT
94 CECIL ST
CAMDENTON MO 65020
ST# 00089 OP# 009047 TE# 47 TR# 08596
PC CHOCOLATE 007874205998 F 8.48 R
PC CHOCOLATE 007874205998 F 8.48 R
SUBTOTAL 16.96
TAX 2 4.475 % 0.76
TOTAL 17.72
MCARD TEND 17.72

ACCOUNT # ***** 6176 S
APPROVAL # 67212C
REF # 1042000314
TERMINAL # SC010306

02/01/16 16:27:21

CHANGE DUE 0.00

ITEMS SOLD 2

TC# 2797 9384 5163 2710 0505



Low Prices You Can Trust. Every Day.
02/01/16 16:27:21

CUSTOMER COPY

Savings Catcher! Scan with Walmart app



134 East Highway 54
Camdenton MO 65020

SIGNAL FOOD STORE 10
L329050657001
134 E US HIGHWAY 54
CAMDENTON, MO
65020
02/03/2016 15149272
09:16:13 AM

XXXX XXXX XXXX 6176
Mastercard
BLAINE/MYRNA
INVOICE 004776
AUTH 64567C

PUMP# 10
REGULAR 13.156G
PRICE/GAL \$1.429

FUEL TOTAL \$ 18.80

CREDIT \$ 18.80

=====

Customer-activated Purchase/Capture
Sequence Number 12236
APPROVED 64567C

You meet the nicest people at SIGNAL, a
locally owned and operated company.
We truly appreciate your business!

Intuit QuickBooks Online Statement

Camden County Developmental Disability Resources

Billing Period: 05 Jan 2016

Bill To
100 3RD ST P O BOX 722
CAMDENTON, MO 65020

Bill Date	Description	Qty	Discount	Price After Discount	Tax	Item Total	Payment De
01/05/2016	QUICKBOOKS ONLINE PLUS - MONTHLY FULL FEATURED FINANCIAL MANAGEMENT	1	\$0.00	\$39.95	\$0.00	\$39.95	MasterCard ending

Acct 55107

Subtotal:

Tax:

Total

Linda Simms

From: service@paypal.com
Sent: Thursday, January 07, 2016 10:21 AM
To: Linda Simms
Subject: Your payment to Voltage Security, Inc.



MY CREDIT
CARD
LICENSE
~~CORRECT DATA~~
Manice

You sent a payment of \$34.18 USD to Voltage Security, Inc..

Jan 7, 2016 08:20:36 PST
Receipt No: 3360-3427-6781-3326

Hello Linda Simms,

This charge will appear on your credit card statement as payment to PAYPAL *VOLTAGESECU.

Save time with a PayPal account

Create a PayPal account and save your payment information. You won't need to enter your payment information every time you shop online.

[Sign Up Now](#)

Shop with confidence

We keep your financial information secure.

Transactions monitored 24/7

Our fraud specialists help protect your account.

You're protected

Zero fraud liability for eligible unauthorized purchases. [See eligibility](#)

Merchant information:

Voltage Security, Inc.
vsu-support@voltage.com
<http://www.voltage.com>
4088863200

Instructions to merchant:

None provided

Shipping information:

Linda Simms
Camden County Developmental Disability
Resources
Camdenton, MO 65020-0722
United States

Shipping method:

Not specified

Description	Unit price	Qty	Amount
Voltage SecureMail License Item #: 1	\$34.18 USD	1	\$34.18 USD
Total:			\$34.18 USD

Receipt No: 3360-3427-6781-3326

Please keep this receipt number for future reference. You'll need it if you contact customer service at Voltage Security, Inc. or PayPal.

7014 0150 0001 2781 9925

U.S. Postal Service™		
CERTIFIED MAIL™ RECEIPT		
<i>(Domestic Mail Only; No Insurance Coverage Provided)</i>		
For delivery information visit our website at www.usps.com		
ROLLA, MO 65402		
OFFICIAL USE		
Postage	\$3.45	0829 08
Certified Fee	\$0.00	
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$1.86	
Total		\$5.31
Sent To		01/07/2016
Street, Ap or PO Box		
City, State		
PS Form 3849		

Rolla Regional
Atten:Becky Sawyer
PO Box 1098
105 Fairgrounds Rd
Rolla, MO 65402

=====

OSAGE BEACH
5545 OSAGE BEACH PKWY
OSAGE BEACH
MO
650659998
2860360829
01/07/2016 (800)275-8777 3:37 PM
=====

Product Description	Sale Qty	Final Price
First-Class Mail	1	\$1.86
Large Envelope (Domestic) (ROLLA, MO 65402) (Weight:0 Lb 4.10 Oz) (Expected Delivery Day) (Saturday 01/09/2016)		
Certified	1	\$3.45
(USPS Certified Mail #) (70140150000127819925)		
Total		\$5.31
Credit Card Remitd		\$5.31
(Card Name:MasterCard) (Account #:XXXXXXXXXX0961) (Approval #:67335Z) (Transaction #:622)		

BRIGHTEN SOMEONE'S MAILBOX. Greeting
cards available for purchase at select
Post Offices.

Text your tracking number to 28777
(2USPS) to get the latest status.
Standard Message and Data rates may
apply. You may also visit USPS.com
USPS Tracking or call 1-800-222-1811.

Order stamps at usps.com/stamps or call

Linda Simms

From: Vistaprint [vistaprint@tm.vistaprint.com]
Sent: Friday, January 08, 2016 11:07 AM
To: linda@ccddr.org
Subject: Your Vistaprint Order Is Confirmed

Marci BUSINESS CARDS

Your Vistaprint Order Confirmation



Add Vistaprint to your address book

My Account: 7761-2960-4546

THANK YOU FOR YOUR ORDER

Your Order Number: **B1TJG-N3A22-0Q4** • [Track It](#)

Hi, Linda.

Your order will be on its way soon. Look for the shipping confirmation email in your inbox.

Questions? Visit our [help page](#) or [contact us](#) directly.

To check the status of your order at any time, [click here](#).



Here are your order details:

Order Date: 1/8/2016

Delivery Option (*): Standard

(*): If your order contains bags, they will ship separately and will arrive within 7-16 business days.

You can expect to receive your order in 5 Business Days.

Preview:	Description:	Qty:	Price:
Documents			
	Standard Business Card Item #: B73-001 Share 	250	\$18.00
	Blank Back Side Item #: 912-001	-	FREE
	Matte Item #: AX3-001	-	FREE
Options			
	Blank Back Side Item #: 912-001	-	FREE
	Matte Item #: AX3-001	-	FREE
	Website Coupon Item #: 950-001	-	(\$9.01)

Merchandise: \$18.00

Coupons: (\$9.01)

Shipping Charges: \$9.99

Tax: \$1.04

Total: \$20.02

Linda Simms

From: service@paypal.com
Sent: Monday, January 11, 2016 9:45 AM
To: Linda Simms
Subject: Your payment to Voltage Security, Inc.

Connie



You sent a payment of \$33.09 USD to
Voltage Security, Inc..

Jan 11, 2016 07:45:01 PST
Receipt No:3121-1708-0299-5091

Hello Linda Simms,

This charge will appear on your credit card statement as payment to PAYPAL
*VOLTAGESECU.

Save time with a PayPal account

Create a PayPal account and save your payment information. You won't need to enter your payment information every time you shop online.

[Sign Up Now](#)

Shop with confidence

We keep your financial information secure.

Transactions monitored 24/7

Our fraud specialists help protect your account.

You're protected

Zero fraud liability for eligible unauthorized purchases. [See eligibility](#)



Merchant information:

Voltage Security, Inc.
vsu-support@voltage.com
<http://www.voltage.com>
4088863200

Instructions to merchant:

None provided



Shipping information:

Linda Simms
Camden County Developmental Disability
Resources
Camdenton, MO 65020-0722
United States

Shipping method:

Not specified

Description	Unit price	Qty	Amount
Voltage SecureMail License Item #: 1	\$33.09 USD	1	\$33.09 USD
Total:			\$33.09 USD

Receipt No: 3121-1708-0299-5091

Please keep this receipt number for future reference. You'll need it if you contact customer service at Voltage Security, Inc. or PayPal.



[Help](#) | [Security Center](#)

Linda Simms

From: auto-confirm@amazon.com
Sent: Friday, January 08, 2016 12:10 PM
To: Linda Simms
Subject: Your Amazon.com order of "ASUS ME400 Win8 Tablet [OLD...".



Order Confirmation

Purchase Summary

Friday, January 8, 2016

Est. Delivery: Thursday, January 14

TOTAL **\$303.49**

Camden County Developmental Disability
Resources
100 3RD ST
PO BOX 722
CAMDENTON, MO 65020-7336
United States

Item **\$299.00**

Shipping & Handling **\$4.49**

Estimated Tax **\$0.00**



Order Details | Order #111-0534091-7545837



ASUS ME400 Win8 Tablet [OLD VERION]

\$299.00

\$299.00 | Qty : 1 | Sold by Ocean Reef Electronics

Condition: New

Super fast shipping...See more

To learn more about ordering, go to [Ordering from Amazon.com](#).
If you want more information or need more assistance, go to [Help](#).

Thank you for shopping with us.

Amazon.com

Recommended for You Based on ASUS ME400 Win8 Tablet [OLD VERION]



(573) 346 - 3588
MANAGER BRENDA GARRETT
94 CECIL ST
CAMDENTON MO 65020
ST# 00089 OP# 002100 TE# 08 TR# 05946
BATH TISSUE 003040077171 4.97 0
BATH TISSUE 003040077852 2.00 0
NAPKINS 004200035130 1.98 0
PAPER TOWELS 003040021651 8.62 0
HEFTY PLATES 001370020760 2.42 0
SUBTOTAL 19.99
TOTAL 19.99
MCARD TEND 19.99

ACCOUNT # **** * 0961 S
APPROVAL # 64523Z
REF # 601300032491
TERMINAL # 168293801

01/13/16 07:34:51

CHANGE DUE 0.00

ITEMS SOLD 5

TC# 0678 7475 9295 0535 3959



Low Prices You Can Trust. Every Day.
01/13/16 07:34:51

CUSTOMER COPY

Savings Catcher! Scan with Walmart app





P.O. Box 420, Jefferson City, Missouri 65102

Tel.: 573-636-3131
Fax: 573-634-7433My Credit Co.
LS**CLIENT**

Camden County Developmental Disability

P.O. Box 722

Attn: Linda S.

Camdenton, MO 65020

INVOICE

ACCOUNT NUMBER	INVOICE DATE
33624	01/17/2016

INVOICE NUMBER	AMOUNT DUE
CL461483	0.00

AMOUNT PAID**REMITTANCE PORTION: CUT AND RETURN THIS PORTION WITH YOUR PAYMENT**

Account Number	Terms	Invoice Date	Invoice Number
33624	DUE UPON RECEIPT	01/17/2016	CL461483
Ad Text: Camden County Developmental Disability Resources, which has offices located in Camdenton and Osage Beach, Mo, is accepting resumes for a Community Resource Specialist. Please visit www.ccddr.org for a full job description. Requires Bachelors degree from a four year accredited college or HS diploma/GED with a minimum of 4 years experience in fundraising, grant-writing, marketing, communications, and/or other related fields. Must have a valid Missouri driver's license, an acceptable driving record and have access to a car and be able to travel within Camden County. Send resume with a cover letter and 3 references to CCDDR, P.O. Box 722, Camdenton, MO 65020 no later than February 15, 2016, 5:00 PM.			
Ad #: 482563	Date: 01/13/2016	Ad Size: 1.00 col. x 2.33 Inches	Word Count: 109
Ad Heading: Help Wanted		P.O. #:	
		Internet News Tribune	123.24
		News Tribune	86.51
TOTAL:			209.75
ADJUSTMENTS:			0.00
PAYMENTS:			209.75
Amount Due:			0.00
TERMS: THIS INVOICE IS DUE AND PAYABLE ON RECEIPT. OVERDUE ACCOUNTS WILL BE CHARGED 1.5% INTEREST PER MONTH OVER 60 DAYS.			

Linda Simms

From: jmeyer@columbiatribune.com
Sent: Wednesday, January 13, 2016 11:49 AM
To: linda@ccddr.org
Subject: Classified Ad# 2037686 Confirmation
Attachments: 2037686.pdf

Linda, here is the receipt on this one. I will follow up with the credit application. Let me know if you need anything else at this point. Thanks. Jason Meyer Lead Sales Representative Columbia Daily Tribune
jmeyer@columbiatribune.com 573-815-1852 (direct line) 866-294-7696 (fax)



Advertising Receipt

CAMDEN COUNTY DDR
PO BOX 722
CAMDENTON, MO 65020

Acct#:16429
Ad#:2037686
Phone#:573-317-9233
Date:01/13/2016

Salesperson: JASON MEYER

Classification: General

Ad Size: 1.0 x 29.00

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Columbia Daily Tribune	01/14/2016	01/17/2016	4	90.84	363.36
Bold word charge	-	-	-	-	1.00

Payment Information:

Date:	Order#	Type
01/13/2016	2037686	CreditCard

Total Amount: 364.36

Total Payments: 364.36

Amount Due: 0.00

Attention: Thank you for your business.

Ad Copy

Keys for
OB SUITES
MANAGER

EZARDS ACE HARDWARE STORE
5816 OSAGE BEACH PKWY 100
OSAGE BEACH, MO 65065
(573) 348-2921
MID 08788290393300

Merchant ID: 088290393300
Record Num.: 0012

Sale

xxxv .xxxx0961 Exp: XX/XX
MC CARD Entry Method: Swiped

Total: \$ 7.95

01/15/16 10:31:44

Inv#: 000012 Appr Code: 614432

Apprvd: Online Batch#: 000278

TRN Ref #: MCBII14G80115

ALE

N
7.95

FTR 4

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

7.95

Customer Copy



CLUB MANAGER TODD FOXX
(417) 881 - 9676
01/16/16 13:22 4122 04985 002 1375

CAMDEN COUNTY SENATE BILL 40

930536	SAM'S COPY	27.98 E
930536	SAM'S COPY	27.98 E
930536	SAM'S COPY	27.98 E
930536	SAM'S COPY	27.98 E
541143	KLEENEX	14.98 E
292543	ADDRESS LAB	16.98 E
245437	ZSAM COLUME	11.46 E
245437	ZSAM COLUME	11.46 E
245437	ZSAM COLUME	11.46 E
23828	3X3 NOTES	17.93 E
538874	P80SHARPENE	16.98 E
	4 @ 3.00-	
INST SV	SAM'S COPY	12.00-E
INST SV	3X3 NOTES	6.00-E
INST SV	KLEENEX	3.50-E

SUBTOTAL 191.67

TOTAL 191.67

MCARD TEND 191.67

ACCOUNT # **** * 0961 S

APPROVAL # 64032Z

TERMINAL # 156299891

CHANGE DUE 0.00

Additional Savings This Trip:

Sam's Instant Savings: \$21.50

* Excluded items not eligible for
discount due to applicable law

Visit samsclub.com to see your savings

ITEMS SOLD 11

TC# 1384 2131 1090 7864 8391 2



Please tell us about your shopping experience
<http://www.survey.samsclub.com>

IN RETURN FOR YOUR TIME YOU COULD RECEIVE
ONE OF FIVE \$1,000 SAM'S CLUB SHOPPING CARDS
Must be 18 or older and a legal resident of the 50 US or
DC to enter. No purchase necessary to enter or win. To
enter without purchase and for official rules visit:

www.entry.survey.samsclub.com

Sweepstakes period ends on the date shown in the
official rules. Survey must be taken within
TWO weeks of today.

Esta encuesta también se encuentra en español en la
página de Internet.

Happy to Help

*** MEMBER COPY ***

7014 0150 0001 2781 9963

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

ROLLA, MO 65402

OFFICIAL USE

Postage	\$3.45	0829
Certified Fee	\$0.00	06
Return Receipt Fee (Endorsement Required)	\$0.00	Postmark Here
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$1.64	01/19/2016

Rolla Regional
Attn: Becky Sawyer
PO Box 1098
105 Fairgrounds Rd
Rolla, MO 65402

Instructions

=====

OSAGE BEACH
 5545 OSAGE BEACH PKWY
 OSAGE BEACH
 MO
 650659998
 2860360829
 01/19/2016 (800)275-8777 2:06 PM

=====

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (ROLLA, MO 65402) (Weight: 0 Lb 3.90 Oz) (Expected Delivery Day) (Thursday 01/21/2016)	1	\$1.64
Certified (USPS Certified Mail #) (70140150000127819963)	1	\$3.45
Total		\$5.09
Credit Card Remitd (Card Name: MasterCard) (Account #: XXXXXXXXXXXX0961) (Approval #: 66315C) (Transaction #: 683)		\$5.09

 BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit USPS.com USPS Tracking or call 1-800-222-1811.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

 Get your mail when and where you want it with a Secure Post Office Box. Sign

EDMOND
CHAMBER OF COMMERCE
EALSA ISSUES
1-29-16

CAMDENTON AREA CHAMB
739 W. US HWY. 54
CAMDENTON, MO 65020
(573)346-2227

Merchant ID: 5413
Term #: 1002

Store #: 1001
Ref #: 0001

Phone Order

XXXXXXXXXXXX0961

MASTERCARD

Entry Method: Manual

Total: \$ 15.00

01/22/16

09:23:40

Inv #: 000001

Appr Code: 63400C

Transaction ID: 0122MCBAQ085J

Apprvd: Online

Batch#: 000050

AVS Code: ZIP MATCH Z

PO #: 01

Customer Copy

THANK YOU!

STAMPS
OSAGE BEACH
OFFICE

=====

OSAGE BEACH
5545 OSAGE BEACH PKWY
OSAGE BEACH
MO
650659998
2860360829
01/22/2016 (800)275-8777 4:25 PM

=====

Product Description	Sale Qty	Final Price
Star Spangled PSA	7	\$68.60
(Unit Price:\$9.80)		
71c Bfly PSA	100	\$71.00
(Unit Price:\$0.71)		
Total		\$139.60

Credit Card Remitd \$139.60
(Card Name:MasterCard)
(Account #:XXXXXXXXXX0961)
(Approval #:65492C)
(Transaction #:709)

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

Food for board
mtg on 1/25/16



OSAGE BEACH, MO 665065
(573) 348-2591
VISIT US AT
WOODSSUPERMARKET.COM
Store:2068

Cashier: MARY R 167

01/25/16

12:39:04

S&H Card Number

49663172269

GROCERY

1 @ 5/ 5.00	
PEPSI 2 LITER 012000002304	1.00 TF
1 @ 5/ 5.00	
SIERRA MIST N 012000158056	1.00 TF
OZARKA 24PK 022592053028	3.99 TF
LAYS SCO 028400421720	4.29 TF
WAVY LAYS PRT 028400422109	4.28 TF

BAKERY

VARIETY PK SC 230145000003	2.79 TF
HERSHEY COOKI 230493000007	4.99 TF

DAIRY

CENTRAL CHIP& 073948031221	1.99 TF
SUBTOTAL	24.33
TOTAL TAX	.00

TOTAL	24.33
MasterCard TENDER	24.33
Acct:xxxxxxxxxxxx0961	
APPRVL CODE 60177C	
Cash CHANGE	.00

NUMBER OF ITEMS	8
EXEMPT TAX ID 1	
T1 ITEM VALUE EXEMPTED	24.33
T1 TAX EXEMPTED	1.09
T2 ITEM VALUE EXEMPTED	.00
T2 TAX EXEMPTED	.00
T3 ITEM VALUE EXEMPTED	.00
T3 TAX EXEMPTED	.00
T4 ITEM VALUE EXEMPTED	.00
T4 TAX EXEMPTED	.00

Trx:124 Term:1 Store:2068 12:39:52

THANK YOU FOR SHOPPING AT WOODS!
LET US HEAR FROM YOU ON OUR WEBSITE
"CONTACT US" TO BETTER SERVE YOU.
MICHAEL, STORE MANAGER

YOUR FEEDBACK MATTERS TO WOODS
WIN \$100 - 2 prizes every month
Tell us about this visit!
www.woodsfeedback.com
or Toll-Free 1-866-203-1995
SURVEY CODE:
2016 0125 2068 0001 0124
Valid for 5 days from visit

Food for board
mtg on 1/25/16

Subway#17256-0 Phone 573-302-7827
5896 highway 54 suite 4
osage beach, mo, 65065
Served by: Debra 1/25/2016 3:09:41 pm
Term ID-Trans# 1/A-36140

Qty	Size	Item	Price
2	12"	Ham Sub	11.00
2	12"	Spicy Italian Sub	11.00
2	12"	Cold Cut Combo Sub	11.00
Sub Total			33.00
Tax Exemption camden county senate bill			
Total (Eat In)			33.00
Credit Card			33.00
Change			0.00
It's not right, I'll make it right.. Call			
Deb 573-302-7827			

Approval No: 69267C
Reference No: 602521570794
Card Issuer: Mastercard
Account No: *****0961
Acquired: Swipe
Amount: \$33.00

Signature:

X_____
I agree to pay above total amount
according to the Card Issuer Agreement.

CUSTOMER COPY

Host Order ID: 621-251-632393

Thanks for visiting Subway. Please let
us know how we did today by taking our
1 minute survey at www.tellsubway.com

=====

OSAGE BEACH
5545 OSAGE BEACH PKWY
OSAGE BEACH
MO
650659998
2860360829
01/26/2016 (800)275-8777 3:47 PM

=====

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail Large Envelope (Domestic) (ROLLA, MO 65402) (Weight:0 Lb 8.60 Oz) (Expected Delivery Day) (Thursday 01/28/2016)	1	\$2.74
Certified (USPS Certified Mail #) (70150920000191075456)	1	\$3.45
PM 2-Day (Domestic) (ROLLA, MO 65402) (Weight:0 Lb 13.10 Oz) (Expected Delivery Day) (Thursday 01/28/2016)	1	\$6.45
Certified (USPS Certified Mail #) (70150920000191075449)	1	\$3.45

Total \$16.09

Credit Card Remitd \$16.09
(Card Name:MasterCard)
(Account #:XXXXXXXXXXXX0961)
(Approval #:67130C)
(Transaction #:824)

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit USPS.com USPS Tracking or call 1-800-222-1811.

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Save this receipt as evidence of insurance. For information on filing an insurance claim go to

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

ROLLA, MO 65402

0829 04

Postage	\$3.45
Certified Fee	\$0.00
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$6.45
	\$9.90

01/26/2016

Rolla Regional
Atten:Becky Sawyer
PO Box 1098
105 Fairgrounds Rd
Rolla, MO 65402

Sent To
Street & Apt. or PO Box
City, State, & Zip

PS Form 38

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

ROLLA, MO 65402

0829 04

Postage	\$3.45
Certified Fee	\$0.00
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$2.74
	\$6.19

01/26/2016

Rolla Regional
Atten:Becky Sawyer
PO Box 1098
105 Fairgrounds Rd
Rolla, MO 65402

Sent To
Street & Apt. or PO Box
City, State, & Zip

PS Form 38

7015 0920 0001 9107 5524

U.S. Postal ServiceTM
CERTIFIED MAIL[®] RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

ROLLA, MO 65402

OFFICIAL USE

Postage	\$3.45	0829
Certified Fee	\$0.00	06
Return Receipt Fee (Endorsement Required)	\$0.00	Postmark Here
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$1.64	
	\$5.09	01/27/2016

Sent To

Street & Apt. No.
or PO Box No.
City, State, ZIP+4

PS Form 3800

Rolla Regional
Atten:Becky Sawyer
PO Box 1098
105 Fairgrounds Rd
Rolla, MO 65402

=====

OSAGE BEACH
5545 OSAGE BEACH PKWY
OSAGE BEACH
MO
650659998
2860360829
01/27/2016 (800)275-8777 4:25 PM

=====

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (ROLLA, MO 65402) (Weight:0 Lb 3.80 Oz) (Expected Delivery Day) (Friday 01/29/2016)	1	\$1.64
Certified (USPS Certified Mail #) (70150920000191075524)	1	\$3.45
Total		\$5.09
Credit Card Remitd (Card Name:MasterCard) (Account #:XXXXXXXXXX0961) (Approval #:65530C) (Transaction #:757)		\$5.09

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

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Product Description	Sale Qty	Final Price
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First-Class Mail	1	\$1.64
Large Envelope (Domestic) (ROLLA, MO 65402) (Weight:0 Lb 3.10 Oz) (Expected Delivery Day) (Monday 02/01/2016)		
Certified	1	\$3.45
(USPS Certified Mail #) (70150920000191075517)		

Total	\$5.09
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Credit Card Remitd	\$5.09
(Card Name:MasterCard)	
(Account #:XXXXXXXXXX0961)	
(Approval #:63265C)	
(Transaction #:767)	

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U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only		
For delivery information, visit our website at www.usps.com		
ROLLA, MO 65402		
OFFICIAL USE		
Postage	\$3.45	0829 04
Certified Fee	\$0.00	Postmark Here
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$1.64	
	\$5.09	01/29/2016
Sent To	Rolla Regional	
Street & Apt. or PO Box	Atten:Becky Sawyer	
City, State,	PO Box 1098	
	105 Fairgrounds Rd	
	Rolla, MO 65402	
PS Form 3849	Items	

Resolutions 2016-2,
2016-3, 2016-4,
2016-9, 2016-10,
2016-11, 2016-12,
2016-13, 2016-14,
2016-15, & 2016-16



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2016-2

Calendar Year 2016 Human Resource Committee Nominations and Appointments

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) Bylaws allow for committees to be created to research and discuss specific topics for business and make recommendations to Board members as a whole.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to continue utilizing a Human Resource Committee for evaluating the Executive Director's ongoing performance; assisting in human resource projects and issues; and monitoring the overall workforce objectives, cultures, and compliance.

2. That the Board hereby nominates and appoints:

_____ - Committee Chairman

_____ - Committee Secretary

as members to the Human Resources Committee, to which the Chairman of the Board shall serve as its Ex-Officio member.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2016-3

Calendar Year 2016 Budget Appropriations Committee Nominations & Appointments

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) Bylaws allow for committees to be created to research and discuss specific topics for business and make recommendations to Board members as a whole.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to continue utilizing a Budget Appropriations Committee for evaluating annual budgets, restricted accounts allocations, budget overages/shortfalls, major purchase allocations, and other fiscal matters not part of the day-to-day business operations.

2. That the Board hereby nominates and appoints:

_____ - Committee Chairman

_____ - Committee Secretary

as members to the Budget Appropriations Committee, to which the Chairman of the Board shall serve as its Ex-Officio member.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2016-4

Calendar Year 2016 Agency Governance Committee Nominations & Appointments

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) Bylaws allow for committees to be created to research and discuss specific topics for business and make recommendations to Board members as a whole.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to continue utilizing an Agency Governance Committee for evaluating changes to Bylaws, evaluating changes to policies, approving drafts to new policies, and all related matters or documents concerning Board governance and compliance.

2. That the Board hereby nominates and appoints:

_____ - Committee Chairman

_____ - Committee Secretary

as members to the Agency Governance Committee, to which the Chairman of the Board shall serve as its Ex-Officio member.

3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2016-9

AMENDED COMMUNITY RESOURCE SPECIALIST JOB DESCRIPTION
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WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, and job descriptions and creates new Bylaws, policies, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to amend the Community Resource Specialist job description, included as Attachment "A" hereto.
2. That the Board recognizes there was need to amend this job description to remain efficient in its administrative operations and management.
3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date

Attachment “A”
Resolution 2016-9

Camden County Senate Bill 40 Board
(d/b/a Camden Co. Developmental Disability Resources)
Proposed Job Description

Job Title: Community Resource Specialist
Reports To: Executive Director
FLSA Status: Non-Exempt
Employment Status: Part-Time or Full-Time
Minimum Hours per Work Week: up to 28 (Part-Time) or 40 (Full-Time)
Minimum Starting Wage: \$16.00 Hourly
Last Reviewed Date: 02/22/2016 Last Revised Date: 02/22/2016

General Description:

This individual will supervise the Intake Coordinator(s) and intake-related functions. This individual will also assist the Executive Director and Board members with regard to CCDDR program development, program monitoring, community resources, community partnerships, organizational tracking, organizational scheduling, fundraising, grant applications, and miscellaneous other duties as assigned by the Executive Director.

Essential Duties & Responsibilities:

- Supervise Intake Coordinator(s) and intake-related functions
- Input data into computer systems as needed
- Mailing of outgoing agency documents/correspondence
- Prepare and edit reports, correspondence, communications, presentations, and other documents, etc. needed for Board and committee meetings, public meetings, fundraising activities, funding requests, grant applications, etc.
- Maintain communications and good relations with Board members, funders, funding agents, business leaders, political leaders, vendors, suppliers, community partners, DDD staff, DMH staff, civic/community organizations, non-profit organizations, service providers, etc.
- Attend community partner, public, internal, and external organizational meetings as necessary
- Prepare and edit correspondence, communications, presentations, reports, proposals, and other documents
- File and retrieve documents and reference materials
- Conduct research, collect data, and analyze data to prepare reports and documents
- Arrange and coordinate meetings and events
- Interact and liaise with internal staff and external organizations at all levels
- Co-ordinate community program development and project-based work
- Develop and coordinate fundraising activities
- Seek and apply for grants or other funding through public or private sources
- Establish and maintain a community resource network
- Complete other duties and assignments as directed by the Executive Director

Knowledge, Skills and Abilities:

- Demonstrate responsibility for maintaining the integrity, privacy, and confidentiality of consumer-related and employee-related information; and adherence to statutory regulations, agency policies, and agency procedures pertaining to protected health information
- Knowledge of human service, social service, public service, case management or other related programs

- Strong written and oral communication skills; ability to write clear, structured, and articulate proposals, reports, and other documents
- Knowledge of fundraising information sources and basic fundraising strategies/techniques
- Knowledge of non-profit, quasi-governmental, political subdivision, municipal, or governmental operations and functions

Computer Skills:

- Ability to operate assigned equipment, computer hardware, and computer software

Language Skills:

- Exhibit clear and readily understandable oral and written communication skills, exhibiting knowledge of English usage, spelling, grammar, and composition
- Ability to read, analyze, and interpret policies and procedures, correspondence, grant applications, funding applications, grant guidelines, funding guidelines, and other agency- related journals, periodicals, regulations, etc.
- Ability to effectively facilitate meetings and respond to common inquiries, orally and in writing
- Ability to understand, interpret, and apply instructions, rules, and regulations
- Ability to communicate with others and to assimilate and understand information in a manner consistent with the essential job functions

Math Skills:

- Ability to apply mathematical concepts in budgets
- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals
- Ability to compute rate, ratio, and percent; and to develop and interpret data
- Ability to apply mathematical operations for analysis of data

Reasoning Ability:

- Ability to define complex problems, collect data, establish facts, and draw valid conclusions
- Ability to evaluate and solve problems associated with agency needs and service/resource identification
- Ability to apply common sense understanding to deal with problems
- Ability to function effectively in an office environment that is fast paced and result oriented, which presents multiple demands with frequent interruptions; constantly shifting schedules and priorities; and simultaneous deadlines requiring flexibility, organization, and cooperation

Minimum Requirements:

- Bachelor's Degree from a four-year accredited college or university or HS diploma/GED with a minimum of 4 years experience in human services, fundraising, grant-writing, marketing, communications, and/or other related fields
- Prior experience and proficiency in MS Word, MS Excel, MS Access, and MS PowerPoint
- Valid Missouri driver's license & acceptable driving record
- Have access to adequate transportation and be able to travel as needed

NOTE: All applicants given a conditional offer of employment will have their education credentials, experience credentials, and background screenings evaluated and verified

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing this job, the employee is regularly required to use hands and fingers to handle or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 20 pounds over a short distance.

Reasonable accommodations may be made to enable otherwise qualified individuals to perform the essential functions of the job.

I have reviewed this Job Description with my supervisor and agree to assume all of the duties herein.

(Employee Signature)

(Date)

(Supervisor Signature)

(Date)



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2016-10

New Job Creation & Description – Intake Coordinator
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WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, and job descriptions and creates new Bylaws, policies, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the “Board”, hereby acknowledges the need to create the Intake Coordinator position, included as Attachment “A” hereto.
2. That the Board recognizes there was need to create this job and its description to remain effective in its administrative operations and to maintain continued efficiency in caseload and program growth.
3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date

Attachment “A” to Resolution 2016-10

Camden County Senate Bill 40 Board Job Description

Job Title: Intake Coordinator
Reports To: Community Resource Specialist
FLSA Status: Non-Exempt
Employment Status: Full-Time
Minimum Hours per Work Week: 40
Minimum Starting Wage: \$15.00 Hourly
Last Reviewed Date: 02/22/2016 Last Revised Date: 02/22/2016

This position consists of professional case management and intake processing work in a comprehensive purchase-of- service and community placement program for persons with intellectual and/or developmental disabilities. Overtime may be required to complete tasks and responsibilities. The Intake Coordinator is allowed to utilize a flexible schedule in order to complete tasks and responsibilities and to accommodate the needs of clients and their families so long as the Intake Coordinator's time and efforts are accurately reflected in the log notes and any other applicable supporting documentation.

The Intake Coordinator reports to the Community Resource Specialist of the Camden County Senate Bill 40 Board, and is primarily responsible for coordinating the intake paperwork, assessments, and services for persons with intellectual/developmental disabilities and their families.

General Description:

- Serves as a Transition Coordinator managing a caseload of persons who are applying for services, re-applying for services, leaving state habilitation centers, and re-entering the community or other facilities
- Manages a complex caseload of persons applying for services consisting of all disability areas requiring the utilization of all community agencies serving persons with Intellectual/Developmental Disabilities (I/DD), as well as agencies serving other disabling conditions
- Serves as liaison with state, federal, and community agencies
- Makes presentations and provides consultative services to schools, parent groups, and other organizations
- Interviews clients, their families, and other responsible individuals; assists in completing the application for services; and collects basic data and obtains appropriate additional information from other agencies
- Develops, in cooperation with other staff, an Individual Support Plan for each client
- Prepares purchase-of-service authorizations and arranges for clients to access services
- Monitors services to ensure that the terms of the authorization are being fulfilled by the vendor, to check on quality of services, and to review client progress
- Conducts client assessments on a limited basis involving the use of specialized knowledge and applications associated with a specific discipline such as social work, psychology, special education, counseling, health care, or occupational therapy
- Prepares and maintains accurate expenditure records
- Exercises independent judgment and initiative in making decisions related to client services and receives general supervision from the Community Resource Specialist and Executive Director

- Works in conjunction and cooperation with the Support Coordination Team, TCM Supervisor, and Consumer Support Director to receive further training and education
- Performs other related work as assigned

Knowledge, Skills, and Abilities (KSAs)

- Comprehensive knowledge of case management methods, principles, and techniques.
- Comprehensive knowledge of various intellectual and developmental disabilities, corresponding vendors, and services available for clients.
- Comprehensive knowledge of interviewing methods, principles, and techniques
- Intermediate knowledge of the behavioral sciences and allied disciplines involved in the evaluation, care, and training of persons with I/DD.
- Intermediate knowledge of statutes, administrative rules, and regulations relating to program operation
- Ability to manage a caseload of clients with I/DD, to keep support plans current, and to maintain accurate records
- Ability to collect and analyze information to make decisions concerning a client's support plan
- Ability to develop a logical, feasible, and practical support plan for clients with intellectual/developmental disabilities
- Ability to evaluate the progress of clients and the quality of their service programs
- Ability to evaluate community resources and client needs to make recommendations concerning the development of new programs or modifications in existing programs
- Ability to communicate effectively

Primary Duties & Responsibilities:

- Assists potential new clients and their families with the application/eligibility determination paperwork and testing, supporting documentation, and intake processes
- Processes, monitors, and follows up on pending new intakes and transfers
- Conducts client assessments
- Remains updated on new processes, paperwork, procedures, modifications, training required, Medicaid Waiver requirements, etc. on DDD, DMH, and CCDDR programs and services
- May be assigned a client caseload of individuals approved to receive I/DD services if needed
- Must be able to perform the duties of a Support Coordinator including, but not limited to:
 - Conducts annual Person Centered Plan meetings with clients, family members, providers of services, and others in gathering information needed to develop a Person Centered Plan
 - Drafts Outcomes and Action Steps based on information gathered in plan meetings, risk assessments, collateral information, team members, etc.; plan Outcomes relate back to MO Quality Outcomes
 - Establishes plan timelines and implementation responsibilities of team members
 - Completes annual plans in a timely manner
 - Monitors services per Division of Developmental Disabilities Service Monitoring Directive (DDD) and Department of Mental Health (DMH) Directives
 - Ensures all rights of individuals served are protected and reports observed/suspected abuse, neglect, or misuse of client funds according to state statutes/directives

- Seeks authorization of funding for needed/required client services according to Division and CCDDR Utilization Review procedures
- Assists clients and families in completing required paperwork for DDD, DMH, CCDDR, and other governmental benefits as needed and as requested
- Completes accurate and timely Monthly and Quarterly Reviews of progress in meeting outcomes and action steps identified in Person Centered Plan; suggests modifications to plan as needed
- Ensures that accurate and complete client records are maintained in client permanent record, including all required Medicaid waiver documentation
- Completes and inputs log notes in a timely manner
- Ensures log notes are accurate
- Safeguards the security and confidentiality of client protected health information in accordance with state and federal confidentiality laws
- Maintains a thorough working knowledge of generic community resources available
- Abides by CCDDR policies and procedures
- Meets identified monthly log notes and logging target hours
- Completes other duties and assignments as directed.

Minimum Requirements:

- A Bachelor's degree from an accredited college or university with a minimum of 24 earned semester hours or 36 earned quarter hours in one or a combination of the following: Elementary or Secondary Education, Special Education, Early Childhood Education, Psychology, Social Work, Sociology, Counseling, Recreation (including specialty areas such as Art, Dance, Music, or Physical Education), Speech-Language Pathology or Audiology, Occupational Therapy, Physical Therapy, Nursing, or other specialties in the field of human services; and,
- One or more years of professional experience as a Registered Nurse, or in social work, special education, psychology, counseling, vocational rehabilitation, physical therapy, occupational therapy, speech therapy, or a closely related area.

(24 earned graduate credit hours from an accredited college or university in the specified areas may substitute for the required experience.)

(Additional experience as a Registered Nurse may substitute on a year-for-year basis for a maximum of two years of the required education.)

OR

- A Bachelor's degree from an accredited college or university with a minimum of 24 earned semester hours or 36 earned quarter hours in one or a combination of the following: Elementary or Secondary Education, Special Education, Early Childhood Education, Psychology, Social Work, Sociology, Counseling, Recreation (including specialty areas such as Art, Dance, Music, or Physical Education), Speech-Language Pathology or Audiology, Occupational Therapy, Physical Therapy, Nursing, or other specialties in the field of human services; and,
- One or more years of experience in providing direct care to persons with intellectual and/or developmental disabilities.

- One or more years of experience in providing support coordination to persons with intellectual and/or developmental disabilities

(24 earned graduate credit hours from an accredited college or university in the specified areas may substitute for the required experience.)

(Additional experience as a Registered Nurse may substitute on a year-for-year basis for a maximum of two years of the required education.)

Additional Requirements:

- Valid Missouri driver's license & acceptable driving record.
- Have access to a car and be able to travel throughout county.

NOTE: All applicants given a conditional offer of employment will have their education credentials, experience credentials, and background screenings evaluated and verified.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing this job, the employee is regularly required to use hands and fingers to handle or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 20 pounds over a short distance, and/or perform personal care tasks, including transfers. Vision abilities include close vision, distance vision, peripheral vision, and depth perception. The employee is required to occasionally stand, walk, and climb stairs. The employee must be able to communicate one on one with staff, clients, guardians, and groups.

Reasonable accommodations may be made to enable otherwise qualified individuals to perform the essential functions of the job.

Certificates, Licenses, Registrations: QDDP Status.

“I hereby agree to comply with responsibilities of Job Description as outlined in this document”

(Signature) _____

(Date) _____

(Supervisor Signature) _____

(Date) _____



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2016-11

New Job Creation & Description – Quality Assurance Coordinator

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) reviews, amends, and appeals its existing Bylaws, policies, and job descriptions and creates new Bylaws, policies, and job descriptions as needed to remain effective in its Agency administration and remain compliant with regulatory statutes.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to create the Quality Assurance Coordinator position, included as Attachment "A" hereto.
2. That the Board recognizes there was need to create this job and its description to remain effective in its administrative operations and to maintain continued efficiency in caseload and program growth.
3. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date

Attachment “A” to Resolution 2016-11

Camden County Senate Bill 40 Board Job Description

Job Title: Quality Assurance Coordinator
Reports To: Targeted Case Management Supervisor
FLSA Status: Non-Exempt
Employment Status: Full-Time
Minimum Hours per Work Week: 40
Minimum Starting Wage: \$16.00 Hourly
Last Reviewed Date: 02/22/2016 Last Revised Date: 02/22/2016

This position consists of professional case management work in a comprehensive purchase-of- service and community placement program for persons with intellectual and/or developmental disabilities. Overtime may be required to complete tasks and responsibilities. The Quality Assurance Coordinator is allowed to utilize a flexible schedule in order to complete tasks and responsibilities and to accommodate the needs of clients and their families so long as the Quality Assurance Coordinator's time and efforts are accurately reflected in the log notes and any other applicable supporting documentation.

The Quality Assurance Coordinator reports to the Targeted Case Management Supervisor of the Camden County Senate Bill 40 Board, and is responsible for the quality assurance of the support coordination/Targeted Case Management (TCM) team and coordinating services for persons with intellectual/developmental disabilities and their families.

General Description:

- Serves as a lead worker for less-experienced Case Managers by providing information concerning case management practices, administrative rules and regulations, community resources, vendors, programs, and TCM quality assurance oversight
- Manages a complex caseload consisting of all disability areas requiring the utilization of all community agencies serving persons with intellectual/developmental disabilities, as well as agencies serving other disabling conditions
- Serves as a resource person for other Case Managers regarding information concerning a specific discipline such as social work, psychology, special education, counseling, health care, or occupational therapy
- Interviews clients, their families, and other responsible individuals; assists in completing the application for services; collects basic data and obtains appropriate additional information from other agencies; participates on the inter-disciplinary team to review each case
- Develops, in cooperation with other staff, an Individual Support Plan for each client
- Attends inter-disciplinary team meetings, as a senior member, to discuss client cases in relation to eligibility, support plans, progress, and possible modifications in the service program
- Prepares purchase-of-service authorizations and arranges for clients to access services
- Monitors services to ensure that the terms of the authorization are being fulfilled by the vendor, to check on quality of services, and to review client progress
- Conducts client assessments on a limited basis involving the use of specialized knowledge and applications associated with a specific discipline such as social work, psychology, special education, counseling, health care, or occupational therapy

- Prepares and maintains accurate expenditure records
- Exercises independent judgment and initiative in making decisions related to client services; receives general supervision from the Targeted Case Management Supervisor and Consumer Support Director.
- Performs other related work as assigned

Knowledge, Skills, and Abilities (KSAs)

- Comprehensive knowledge of case management methods, principles, and techniques
- Comprehensive knowledge of various intellectual/developmental disabilities and corresponding vendors and services available for clients
- Comprehensive knowledge of interviewing methods, principles, and techniques
- Intermediate knowledge of the behavioral sciences and allied disciplines involved in the evaluation, care, and training of persons with intellectual/developmental disabilities
- Intermediate knowledge of statutes, administrative rules, and regulations relating to program operation
- Ability to manage a caseload of clients with intellectual/developmental disabilities, to keep support plans current, and to maintain accurate records.
- Ability to collect and analyze information to make decisions concerning a client's support plan
- Ability to develop a logical, feasible, and practical support plan for clients with intellectual/developmental disabilities
- Ability to evaluate the progress of clients and the quality of their service programs
- Ability to evaluate community resources and client needs to make recommendations concerning the development of new programs or modifications in existing programs
- Ability to communicate effectively

Primary Duties & Responsibilities:

- Reviews and assists Support Coordinators' with their annual plans, quarterly reviews, monthly reviews, log notes, and other documentation to ensure compliance with DDD, DMH, Medicaid, and CCDDR requirements
- Review client files annually to ensure compliance with all DDD, DMH, and CCDDR recordkeeping requirements and guidelines
- Remains updated on new processes, paperwork, procedures, modifications, training required, waiver requirements, etc. on DDD, DMH, and CCDDR programs and services
- Provides structured individual and group training for new Support Coordinators and on-going training for all Support Coordinators
- May be assigned a client caseload of individuals approved to receive I/DD services if needed
- Must be able to perform the duties of a Support Coordinator including, but not limited to:
 - Conducts annual Person Centered Plan meetings with clients, family members, providers of services, and others in gathering information needed to develop a Person Centered Plan
 - Drafts Outcomes and Action Steps based on information gathered in plan meetings, risk assessments, collateral information, team members, etc.; plan Outcomes relate back to MO Quality Outcomes
 - Establishes plan timelines and implementation responsibilities of team members
 - Completes annual plans in a timely manner

- Monitors services per Division of Developmental Disabilities Service Monitoring Directive (DDD) and Department of Mental Health (DMH) Directives
- Ensures all rights of individuals served are protected and reports observed/suspected abuse, neglect, or misuse of client funds according to state statutes/directives
- Seeks authorization of funding for needed/required client services according to Division and CCDDR Utilization Review procedures
- Assists clients and families in completing required paperwork for DDD, DMH, CCDDR, and other governmental benefits as needed and as requested
- Completes accurate and timely Monthly and Quarterly Reviews of progress in meeting outcomes and action steps identified in Person Centered Plan; suggests modifications to plan as needed
- Ensures that accurate and complete client records are maintained in client permanent record, including all required Medicaid waiver documentation
- Completes and inputs log notes in a timely manner
- Ensures log notes are accurate
- Safeguards the security and confidentiality of client protected health information in accordance with state and federal confidentiality laws
- Maintains a thorough working knowledge of generic community resources available
- Abides by CCDDR policies and procedures
- Meets identified monthly log notes and logging target hours
- Completes other duties and assignments as directed

Minimum Requirements:

- A Bachelor's degree from an accredited college or university with a minimum of 24 earned semester hours or 36 earned quarter hours in one or a combination of the following: Elementary or Secondary Education, Special Education, Early Childhood Education, Psychology, Social Work, Sociology, Counseling, Recreation (including specialty areas such as Art, Dance, Music, or Physical Education), Speech-Language Pathology or Audiology, Occupational Therapy, Physical Therapy, Nursing, or other specialties in the field of human services; and,
- One or more years of professional experience as a Registered Nurse, or in social work, special education, psychology, counseling, vocational rehabilitation, physical therapy, occupational therapy, speech therapy, or a closely related area.

(24 earned graduate credit hours from an accredited college or university in the specified areas may substitute for the required experience.)

(Additional experience as a Registered Nurse may substitute on a year-for-year basis for a maximum of two years of the required education.)

OR

- A Bachelor's degree from an accredited college or university with a minimum of 24 earned semester hours or 36 earned quarter hours in one or a combination of the following: Elementary or Secondary Education, Special Education, Early Childhood Education, Psychology, Social Work, Sociology, Counseling, Recreation (including specialty areas such as Art, Dance,

Music, or Physical Education), Speech-Language Pathology or Audiology, Occupational Therapy, Physical Therapy, Nursing, or other specialties in the field of human services; and,

- One or more years of experience in providing direct care to persons with intellectual and/or developmental disabilities.
- Three or more years of experience in providing support coordination to persons with intellectual and/or developmental disabilities

(24 earned graduate credit hours from an accredited college or university in the specified areas may substitute for the required experience.)

(Additional experience as a Registered Nurse may substitute on a year-for-year basis for a maximum of two years of the required education.)

Additional Requirements:

- Valid Missouri driver's license & acceptable driving record.
- Have access to a car and be able to travel throughout county.

NOTE: All applicants given a conditional offer of employment will have their education credentials, experience credentials, and background screenings evaluated and verified.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing this job, the employee is regularly required to use hands and fingers to handle or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 20 pounds over a short distance, and/or perform personal care tasks, including transfers. Vision abilities include close vision, distance vision, peripheral vision, and depth perception. The employee is required to occasionally stand, walk, and climb stairs. The employee must be able to communicate one on one with staff, clients, guardians, and groups.

Reasonable accommodations may be made to enable otherwise qualified individuals to perform the essential functions of the job.

Certificates, Licenses, Registrations: QDDP Status.

“I hereby agree to comply with responsibilities of Job Description as outlined in this document”

(Signature) _____

(Date) _____

(Supervisor Signature) _____

(Date) _____



CAMDEN COUNTY SB40 BOARD OF DIRECTORS
RESOLUTION NO. 2016-12

AMENDMENT TO LAI CAPITAL FUNDING CONTRACT JANUARY 1ST TO DECEMBER 31ST, 2016

WHEREAS, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

WHEREAS, The Camden County SB 40 Board has historically approved and authorized Fiscal Year funding requests from Service Providers for Camden County consumers when warranted and deemed necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the "Board", acknowledges the request to amend the Lake Area Industries, hereafter referred to as LAI, Capital Funding Contract, January 1st to December 31st, 2016, received from LAI and authorizes the Executive Director to initiate and sign the Amendment to the Capital Funding Contract with LAI as identified in Attachment "A" hereto.
2. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

Chairman

Date

Secretary, Vice Chairman, or Treasurer

Date

Attachment “A” to Resolution 2016-12

Contractor: Lake Area Industries 1720 North Business Route 5 Camdenton, MO 65020	Contract Description: LAI Capital Funding Agreement Amendment Description: Contract Revision Effective Date: February 22nd, 2016
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The above referenced contract between **Camden County Developmental Disability Resources (CCDDR)** and **Lake Area Industries (LAI)** is hereby amended as follows:

1. Paragraph 2 is amended as attached.
2. The contract amendment is effective February 22nd, 2016. All other terms and conditions remain unchanged.

~~~~~  
***In witness thereof, the parties below hereby execute this agreement.***

|                              |       |       |
|------------------------------|-------|-------|
| _____                        | _____ | _____ |
| Authorized Signature for LAI | Title | Date  |

|                                |       |
|--------------------------------|-------|
| _____                          | _____ |
| Authorized Signature for CCDDR | Date  |

## **Contract Revision (2/22/16)**

**2. FUNDING:** The Board agrees to reimburse LAI for the procurement of assets, replacement costs, and major repairs based on the following items and estimates provided by LAI:

1. New Shrink Wrap Tunnel - \$6,000.00
2. Two New Floor Manual Jacks (Hydraulic) - \$2,800.00
3. Install Camera System in Workshop (Labor Only) - \$2,000.00
4. Two A/C Units - \$6,000.00
5. Main Parking Lot Repairs (Patch, Overlay, Stripe 45 X 100) - \$12,000.00
6. Patch Receiving Area by Foam and Shredding Receiving (40 X 100) - \$5,000.00
7. Rebuild Portions of Rear Deck - \$1,000.00
8. **Electrical Upgrades (New Feed) - \$15,000.00**
9. Rebuild Shred Building for Security Control (Door, Office, Fence Mod) - \$3,500.00
10. Two New Inner Front Doors with Automatic Opener, Panic Bars, and Opening Pad - \$3,500.00
11. Two Power Door Openers for Toilet Area with Opening Pads - \$1,600.00

The total amount reimbursable for all identified expenses shall not exceed \$58,400.00 for Calendar Year 2016. Copies of checks for payments, invoices, estimates, bids, proposals, advertisements, and all required proof of compliance with the Board's Procurement Policy must be submitted to the Board prior to Board reimbursement for the expenses. If all funds approved by the Board identified in this Agreement have not been utilized by the end of Calendar Year 2016 for the identified expenses, the Board may, at its own discretion, reallocate the remaining funds for other Board expenses or restrict the remaining funds for future Calendar Year LAI capital expenditures. If additional funding is needed or there is an additional need for other funding, LAI shall submit a separate funding request to the Board for review.



## Authorizing Resolution

Be it resolved by Lake Area Industries, Inc., that they authorize and approve the submission to **re-allocate capital funding in the amount of \$15,000 originally restricted for the purpose of "sewer connection" to be moved and restricted for "Electrical Upgrade/Repairs."**

Board President, Bruce Mitchell, is authorized to execute the Agreement on behalf of Lake Area Industries, Inc.

**Adopted this day, 15<sup>th</sup> of February, 2016.**

Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "Bruce Mitchell", is written over a horizontal line.

Bruce Mitchell  
Board President

ATTEST

A handwritten signature in blue ink, appearing to read "Linda Platter", is written over a horizontal line.

Secretary of the Board; Linda Platter

**This resolution allows the Board President to sign the agreement without further action by the board.**



February 10, 2016

Lake Area Industries suffered an overload of our electrical systems which seriously damaged the incoming electrical lines from the service pole to the main building.

After assessment of the systems with Catalyst Electric and Laclede Electric Engineers, it was recommended that LAI upgrade our service and add a new service to the recycling building.

LAI is requesting that we move the \$15,000 of restricted funds from "Sewer hookup" to "Electrical Upgrades."

The current bid for this upgrade is around \$10,000 plus additional cost for excavation which we anticipate to be around \$400.00.

All figures show are in 2015 Dollars

| ITEM                                                                          | Capital Expenditures |                 |                 |                 |                |
|-------------------------------------------------------------------------------|----------------------|-----------------|-----------------|-----------------|----------------|
|                                                                               | 2016                 | 2017            | 2018            | 2019            | 2020           |
| New Shrink Wrap Tunnel                                                        | A                    | \$6,000         |                 |                 |                |
| Rebuild Wood Columns in Shredding and Foam Building                           | C                    |                 | \$8,000         |                 |                |
| New Cash Registers and Computer in Retail (@2)                                | C                    | \$3,000         |                 |                 |                |
| Electric Pallet Jack                                                          | C                    |                 |                 |                 | \$5,000        |
| New Floor Manual Jacks (Hydraulic @ 2)                                        | A                    | \$2,800         |                 |                 |                |
| Install Camera System in Workshop (Labor Only)                                | A                    | \$2,000         |                 |                 |                |
| New Ethernet System in Warehouse Connecting to Shred Building (UG)            | C                    |                 | \$1,000         | \$1,000         |                |
| Electrical Upgrades (New Feed)                                                | B                    | \$15,000        | \$10,000        |                 |                |
| AC Units (@2)                                                                 | A                    | \$6,000         |                 |                 |                |
| Main Parking Lot Repairs (Patch, Overlay, Stripe 45x100)                      | A                    | \$12,000        |                 |                 |                |
| Parking Lot New Concrete in Shade Area (20x100)                               | C                    |                 | \$10,000        |                 |                |
| Patch Receiving Area by Foam and Shredding Receiving (40 x100)                | A-B                  | \$5,000         | \$10,000        |                 |                |
| Rebuild Portions Rear Deck                                                    | A-B                  | \$1,000         | \$1,000         |                 |                |
| In feed Conveyor for Densifier (75 Foot)                                      | B                    |                 | \$15,000        |                 |                |
| Connect Building Waste to City Sewer (Lift station, UG Pressure Main, Tie-in) | A-B                  | \$15,000        | \$15,000        |                 |                |
| Rebuild Shred Building for Security Control (Door, Office, Fence Mod)         | B                    | \$3,500         |                 |                 |                |
| New Inner Front Doors with Automatic Opener, Panic Bars and Opening Pad (@2)  | A                    | \$3,500         |                 |                 |                |
| Power Door Openers Toilet Area (@2) with Opening Pads                         | A                    | \$1,600         |                 |                 |                |
| <b>Annual Totals</b>                                                          |                      | <b>\$58,400</b> | <b>\$54,000</b> | <b>\$29,000</b> | <b>\$1,000</b> |
|                                                                               |                      |                 |                 | <b>\$5,000</b>  |                |

A = Very Urgent  
B = Not as Urgent  
C = Least Urgent

Thank you,

Tiffany Maasen  
Executive Director  
Lake Area Industries, Inc.



*CAMDEN COUNTY SB40 BOARD OF DIRECTORS*  
***RESOLUTION NO. 2016-13***

**CONTRACT FOR BANKING SERVICES**

**WHEREAS**, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

**WHEREAS**, The Camden County SB 40 Board publicly requested proposals for banking services in accordance with Missouri Statutes and Agency Policy #31 – Procurement and awarded a contract for banking services.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the “Board”, recognizes the need to seek the best possible return on the monies it controls.
2. That the Board publicly issued RFP 2014-2 for competitive bidding; performed all necessary procurement processes and evaluations; and awarded Bank of Sullivan a contract for banking services with the option to extend the contract for an additional 2 years through passage of Resolution 2014-24.
3. That the Board wishes to extend the contract for banking services and authorizes the Executive Director to execute a Banking Services Agreement with Bank of Sullivan beginning May 1<sup>st</sup>, 2016, to April 30<sup>th</sup>, 2018.
4. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Vice Chairman, or Treasurer

\_\_\_\_\_  
Date



*CAMDEN COUNTY SB40 BOARD OF DIRECTORS*  
***RESOLUTION NO. 2016-14***

**CONTRACT FOR AUDITING SERVICES**

**WHEREAS**, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

**WHEREAS**, The Camden County SB 40 Board publicly requested proposals for auditing services in accordance with Missouri Statutes and Agency Policy #31 – Procurement and awarded a contract for auditing services.

**NOW, THEREFORE, BE IT RESOLVED:**

- 1.** That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the “Board”, recognizes the need to have an independent, third-party audit of its fiscal operations on an annual basis.
- 2.** That the Board publicly issued RFP 2014-3 for competitive bidding; performed all necessary procurement processes and evaluations; and awarded Evers and Company, CPA’s, LLC, a contract for auditing services with the option to extend the contract for an additional 2 years through passage of Resolution 2014-25.
- 3.** That the Board wishes to extend the contract for auditing services and authorizes the Executive Director to execute a Auditing Services Agreement with Evers and Company, CPA’s, LLC, beginning May 1<sup>st</sup>, 2016, to April 30<sup>th</sup>, 2018.
- 4.** A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Vice Chairman, or Treasurer

\_\_\_\_\_  
Date





*CAMDEN COUNTY SB40 BOARD OF DIRECTORS*  
***RESOLUTION NO. 2016-15***

**CONTRACT FOR LEGAL SERVICES**

**WHEREAS**, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

**WHEREAS**, The Camden County SB 40 Board publicly requested proposals for legal services in accordance with Missouri Statutes and Agency Policy #31 – Procurement and awarded a contract for legal services.

**NOW, THEREFORE, BE IT RESOLVED:**

- 1.** That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the “Board”, recognizes the need to have legal counsel and representation from a licensed attorney or attorney firm for purposes of conducting proper business; to prevent liable consequences; for representation in legal proceedings; and in other matters as deemed appropriate.
- 2.** That the Board publicly issued RFP 2014-1 for competitive bidding; performed all necessary procurement processes and evaluations; and awarded Bryan Cave, LLC, a contract for legal services with the option to extend the contract for an additional 2 years through passage of Resolution 2014-18.
- 3.** That the Board wishes to extend the contract for legal services and authorizes the Executive Director to execute a Legal Services Agreement with Bryan Cave, LLC, beginning April 1<sup>st</sup>, 2016, to March 31<sup>st</sup>, 2018.
- 4.** A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Vice Chairman, or Treasurer

\_\_\_\_\_  
Date



*CAMDEN COUNTY SB40 BOARD OF DIRECTORS*  
***RESOLUTION NO. 2016-16***

**COMMUNITY RESOURCES COMMITTEE CREATION**

**WHEREAS**, Sections 205.968-205.972 RSMo and subsequent passage by Camden Co. voters of the Senate Bill 40 enabling legislation in August of 1980 allows for the business, property, affairs, administrative control, and management to rest solely with the Camden County SB40 Board of Directors (dba Camden County Developmental Disability Resources).

**WHEREAS**, the Camden County SB 40 Board (dba Camden County Developmental Disability Resources) Bylaws allow for committees to be created to research and discuss specific topics for business and make recommendations to Board members as a whole.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Camden County Senate Bill 40 Board (dba Camdenton County Developmental Disability Resources), hereafter referred to as the "Board", hereby acknowledges the need to form a Community Resources Committee for evaluating the distribution of CCDDR funds through funding agreements with and the purchase of services from support service agencies; determining the feasibility of distributing funds to or the purchase of services from support service agencies; determining the needs of CCDDR clients and the communities in which they live to ensure successful community inclusion; and to provide oversight in community partnerships, collaborations, and relations.
2. The Board shall assign this committee to conduct research, provide evaluations, and make recommendations to the Board as a whole for consideration.
3. That the Board hereby nominates and appoints:

\_\_\_\_\_ - Committee Chairman

\_\_\_\_\_ - Committee Secretary

\_\_\_\_\_

\_\_\_\_\_

as members to the Community Resources Committee, to which the Chairman of the Board shall serve as its Ex-Officio member.

4. A quorum has been established for vote on this resolution, this resolution has been approved by a majority Board vote as defined in the Board bylaws, and this resolution shall remain in effect until otherwise amended or changed.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date